

MOUNT POCONO BOROUGH
REGULAR MEETING AGENDA
MONDAY, JULY 1, 2019
7:00 P.M.

1. Call to Order
Pledge of Allegiance
2. Preliminary Announcements:
3. Approval of Minutes: a. Regular Meeting of Monday, June 3, 2019
4. Officer's Reports:
 - a. President: Recognition of Junior Councilmembers
 - b. Mayor
 - c. Secretary/Treasurer
 - d. Zoning Officer
 - e. Solicitor
5. Persons to be Heard: Susan & John Faraone, Pocono Roasted Corn (Farmers Mkt)
Karen Struckle, Mt Pocono Association Liaison
Robin LaForge, Park Foundation Representative
6. Unfinished Business:
 - a. Action Items List
 - b. Proposed Zoning Text Amend. – Directory Sign Separation
 - c. Underdog Computer/Webmaster Contract
 - d. Traffic Engineer
7. New Business:
 - a. Stephenson Equipment – Asphalt Hot Box
 - b. Burn Ban Ordinance
8. Standing Committees:
 - a. Junior Councilmember Report: Shawky Nabil Darwish, Kristina Rinaldi
 - b. Planning: D. Casole, C. Williams, T. Ford, M. Penn
 - c. Dept. of Public Works: C. Williams, F. O'Boyle, D. Casole, M. Penn
 - d. Utilities: M. Hensel, A. Montanez, F. O'Boyle
 - e. Water: D. Casole, S. Stewart-Keeler, A. Montanez
 - f. Recreation: S. Stewart-Keeler, C. Williams, T. Ford
 - g. Sanitation: A. Montanez, M. Hensel, S. Stewart-Keeler, M. Penn
 - h. Buildings: F. O'Boyle, M. Hensel, D. Casole, M. Penn
 - i. Budget & Finance: C. Williams, F. O'Boyle, A. Montanez, M. Penn
 - j. Personnel: C. Williams, F. O'Boyle, M. Hensel, M. Penn
 - k. Regional Police/EMS: C. Williams, M. Penn
 - l. COG: L. Noonan, F. O'Boyle, C. Williams
9. Public Participation
10. Adjourn

Check out our NEW & IMPROVED WEB Site @ www.mountpocono-pa.gov

**ACTION LIST
MOUNT POCONO BOROUGH COUNCIL
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Fire Works Ordinance	<p>07/01/19 – Still under review by Borough Council</p> <p>06/03/19 – Still under review by Borough Council</p> <p>05/06/19 – Still under review by Borough Council</p> <p>04/01/19 – Council questioned if can exempt non-profit organizations from the firework ordinance or any part thereof, i.e. bond requirement?</p> <p>03/04/19 – Council reviewed proposed ordinance with PM Vol. Fire Co. and is researching if they are required to adopt such an ordinance.</p> <p>02/04/19 – Sol. J. Fareri is reviewing/providing definitions for “consumer fireworks” & “display fireworks”</p> <p>01/7/19 – Council has received the Planning Commission’s recommendations.</p> <p>12/3/18 – Planning Commission should be forwarding draft to Council at their next meeting</p> <p>11/5/18 – Planning Commission still reviewing</p> <p>10/1/18 – Planning Commission still reviewing</p> <p>9/4/18 – Sample draft ordinance were forwarded to the Planning Commission for their review and recommendation. This is still in the review process.</p> <p>8/6/18 -Council received copies of a sample draft ordinance and the PA Fireworks Law. Does Council want the Planning Commission to review the sample draft ordinance?</p>

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<p>Anthony Lepre – donation of property Lot 103, Section 4 Brunswick Dr.</p>	<p>07/01/19 – Listed on Municibids (an online auction) 03/04/19 – Permission to list property for sale on Municibids (an online auction) 02/04/19 – Property advertised for sale 01/7/19 – Received Bid Docs & Advertising will publish this week 12/3/18 – Property being advertised for sale 11/5/18 – For Sale Sign posted on property 10/1/18 – For Sale Sign posted on property 9/4/18 – Appraisal of property has been received. What are Council's intentions for this property? 8/6/18 - Property has been donated to the Borough and the deed received. Council also received the quarterly sewer bill. What are Council's intentions for this property?</p>
<p>AED</p>	<p>07/01/19 – Scheduling date for training 06/03/19 – Setting up dates for training with Rachel Moyer 01/7/19 – Maint. Dept AED Cabinet received. Training on AED Needed 12/3/18 – Training on AED's is needed. 11/5/18 – AED's were delivered. Training needs to be scheduled and the Maintenance Dept. needs a protective cabinet for their AED. Cost \$190 10/1/18 – AED's have been ordered. The AED's were Delivered on 9/28/18. Employees need to be trained. Rachel Moyer can provide training (2-3-hour class) 9/4/18 – Rachel Moyer advised Council of a grant she</p>

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	received and the cost per AED is now \$500. Two (2) AED's were ordered on 8/23/18
MCTA Bus Stop SR 940 & BK Entrance	<p>03/04/19 No Update</p> <p>02/04/2019 – Sol. J. Fareri reviewing Bus Parking Ord. to contact MCTA</p> <p>01/7/19 – Council adopted Bus Parking Ord on 10/3/11. On 11/7/11 meeting Council, per the Bus Parking Ord. designated bus stops. They designated ONE (1) stop: School Drive @ the municipal building. No other stops were designated at that meeting or any meeting after that.</p> <p>11/1/18 – In review</p> <p>10/1/18 – Researching Minutes to determine if Council approved all MCTA bus stops in the Borough, particularly the SR940/BK Entrance stop</p> <p>9/4/18 – Solicitor J. Fareri & Borough Secretary/Treasurer are working on this matter.</p> <p>8/6/18 - MCTA advised Council if the stop was moved, Council would be responsible to bring the new bus stop ADA compliant. Solicitor J. Fareri is to review and advise Council</p>
Borough Building Sidewalks & Ramp 3 Year Warranty	<p>07/01/19 – D. McGarry contacted Potcher to set up meeting date via email.</p> <p>06/03/19 – D. McGarry advised that Potcher is planning on replacing the concrete the last week in June, weather permitting. D. McGarry will be meeting with Potcher prior to replacement. I will notify Bldg. Comm. Of said meeting.</p> <p>05/06/19 – waiting for weather to break</p>

<p style="text-align: center;">ACTION LIST MOUNT POCONO BOROUGH COUNCIL REGULAR MEETING JULY 1, 2019</p>

	<p>03/21/19 – Spoke with D. McGarry he stated Potcher will honor 3-year additional warranty. I again requested something in writing. I called D. McGarry again today (3/29/19) – D. McGarry was out of the office. Left message.</p> <p>03/04/19 – No Update</p> <p>02/04/2019 No Update</p> <p>01/7/19 – D. McGarry stated Potcher will honor the 3-year additional warranty. Waiting for weather to break.</p> <p>12/3/18 – No Update</p> <p>11/5/18 – No Update</p> <p>10/1/18 – VP O’Boyle & Councilmember Hensel met with Dave McGarry on 9/24/18 – Mr. McGarry scheduling a meeting with Potcher Construction Representative & Door manufacturer</p> <p>9/4/18 – Called Dave McGarry (he’s on vacation) to schedule meeting.</p> <p>8/6/18 Three (3) year warranty will end on March 31, 2019. Meeting with Schoonover & Vanderhoof will be scheduled during the month of September to inspect the current conditions on the sidewalks & ramp</p>
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Bed & Breakfast Amendment	<p>07/01/19 – Will be advertised with next Ordinance</p> <p>12/3/18 – B&B Ord. being advertised</p> <p>11/5/18 – Council reviewed the MCPC comments at the 10/15/18 work session. Council needs to advertise ordinance for adoption</p> <p>10/1/18 – Council reviewed the MCPC comments at their 9/17/18 work Session and sent the MCPC comments to the MPPC for their advisement.</p>
Emergency Management Coordinator (EMC)	<p>07/01/19 – Received confirmation of Jeff Woehrle's appointment from PEMA on June 10, 2019</p> <p>06/03/19 – Requested confirmation of appointment from Monroe County Offices of Emergency Services</p> <p>05/06/19 – No Update</p> <p>04/01/19 – No Update</p> <p>03/04/19 – No Update</p> <p>02/04/2019 – No Update</p> <p>12/3/18 – Paperwork under review by PEMA & Governor</p> <p>11/5/18 – Paperwork & background checks for J. Woehrle & R. Altemose have been forwarded to the Monroe County Offices of Emergency Services for state approval/appointment by the Governor</p> <p>10/1/18 – Jeff Woehrle and Randy Altemose have agreed to serve as the Borough EMC & Co-EMC respectfully. Council needs to formally appoint.</p> <p>9/4/18 – No change in status</p> <p>8/6/18 -Council has been provided with a "position description" provided by the County Offices of Emergency</p>

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	Services. Currently EMC is K. Transue and Claudette Williams is the Assistant EMC
Traffic Signal SR 611 & Pine Hill Road	<p>07/01/19 – Received confirmation that LSA Grants extended until 06/31/21 and the ShopRite turn 940 lane was approved to be re-scoped to Pine Hill Road. Letter sent to PA DOT requesting they “reclaim the SR 611 Right-of-Way.”</p> <p>06/03/19 – Zoning/Codes Officer spoke with PA DOT representative. PA DOT’s recommendation was that the Borough send a letter to PA DOT requesting PA DOT “reclaim the SR 611 Right-of-Way”.</p> <p>04/01/19 – Borough Sec/Treas. Provided council with a timeline on this project. Letters were received from C. Leonard, MCIDA regarding this project.</p> <p>03/04/19 – PMIPA seeking “legislator intervention” on this project</p> <p>02/04/19 – No Update</p> <p>01/7/19 – No Update</p> <p>12/3/18 – No Update</p> <p>11/5/18 – No Update</p> <p>10/1/18 – No Update</p> <p>9/4/18 – No Update</p> <p>8/6/18 - Project design is 95% complete. PA DOT Legal is reviewing documents forwarded to them to confirm compliance with PA DOT regulations. PA DOT requires indemnification from Project Sponsor due to inability to obtain contiguous property owner sign offs. Indemnification requirements must now be reviewed by Project Sponsor.</p>

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Shopping Cart Ord.	<p>07/01/19 – Still under review by the PC</p> <p>06/03/19 – Council reviewed at 5/28/19 work session. Ord. being sent back to the PC for further review/comment.</p> <p>Shopping Cart Ord. 3/4/19 – Council will discuss at 3/18/19 work session</p> <p>2/4/19 – Council in receipt of proposed Shopping Cart Ordinance</p>
MCPC Infrastructure System Planning Program	<p>02/04/2019 – No Update</p> <p>01/7/19 – No Update</p> <p>12/3/18 – No Update</p> <p>11/5/18 – Councilmember M. Hensel is scheduling the meeting with the County PC</p> <p>10/1/18 – C-member M. Hensel advised Council that the MPMA met with Nate Staruch and Ken Brown regarding this program. Councilmember M. Hensel suggested that a committee of Council, Road Foreman, ZO/Codes Enforcement Officer meet with MCPC Representatives N. Staruch & K. Brown to discuss this program</p>
Fairview Ave. & Oak Street Culvert replacement	<p>07/01/19 – No Update – will request update from PA DOT on this project in October 2019</p> <p>06/03/19 – This has been a PA DOT “on going” project dating back to 2006. In 2012 PA Dot advised Borough that work on the replacement would occur in 2013. I called PA DOT representative this week for a status update. PA DOT advised that the project has been sent back to be redesigned due to utilities above existing culvert need to be moved/replaced. ETA for replacement is 2020.</p>

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Sidewalk Channelizing Devices Request	06/18/19 – Sent request to PA DOT for 12 additional crosswalk channelizing devices.
Crossing Guard Info	06/20/19 – Provided Council with data regarding cost to “outfit” a crossing guard and insurance information
Main Street Lehigh Valley Grant	07/01/19 – received confirmation that Borough was awarded \$1,000 grant (boro must match \$1,000).
Anti-Litter Ordinance	07/01/19 – Planning Commission reviewing proposed ordinance

Stephenson Equipment, Inc.

Harrisburg, PA Lancaster, PA Wilkes-Barre, PA Pittsburgh, PA Philadelphia, PA Syracuse, NY Albany, NY Aberdeen, MD (service only)

Mount Pocono Borough
1361 Pocono Blvd.
Mount Pocono, PA 18344

June 19, 2019

Attention: Jim Trombetta



We are pleased to offer you the following equipment for your review:

One used Stepp Mfg. Asphalt HOT BOX, 2014 with low hours

Equipped with:

3 Cu. Yd Capacity, 4 ton, hydraulically controlled dump box, electric overnight heat (220 V) Strobe light, Compactor plate with carrier, Stainless Steel tool holder, battery charger, Washdown with hose reel, shovel cleaning compartment, LED lights, electric brakes with tandem axle.

60 Day Warranty

Selling Price: \$18,800.00

Municipal Lease option:

FNB Leasing , 4 year Municipal lease with one payment per year.

First payment at time of delivery, then 3 more payments over the next 3 years

Each Payment will be \$

Thank you for the opportunity to quote our Stepp Asphalt Hot Box

David Skopek
Stephenson Equipment, Inc.
600 Sathers Road, Pittston, PA
570-241-6604



7201 Paxton Street Harrisburg, PA 17111 Phone: 717-564-3434 Fax: 717-564-7580 Toll Free: 800-325-6455
www.stephensorequipment.com



1853 Highway 315
Pittston, PA 18640

June 19, 2019

Mount Pocono Borough
1361 Pocono Blvd
Mount Pocono, PA 18344

Re: Used 2014 Stepp Mfg. Asphalt Hot Box

Dear Sir or Madame:

Thank you for allowing us to quote your upcoming Lease purchase of the Used 2014 Stepp Asphalt Box from Stephenson Equipment. Please see the details below:

Finance Amount: \$18,800

Term: Annual Payments

Payment: \$5,111.80

Rate: 5.75%

Purchase Option: \$1.00 Buy Out

Payment First First Payment due at time of signing along with Bank Doc Fee of \$484

Additional terms are available.

This letter does not imply credit approval. FNB Commercial Leasing will require the following for final approval:

****Meeting Minutes or Resolution approving this purchase and financing through F.N.B. Commercial Leasing.**

****A copy of the approved budget to include this lease and payments prior to final documentation processing.**

Thank you for the opportunity to provide you with this lease quotation. Please call me at 570-274-7747 with any questions. I look forward to being of service to you.

Sincerely,

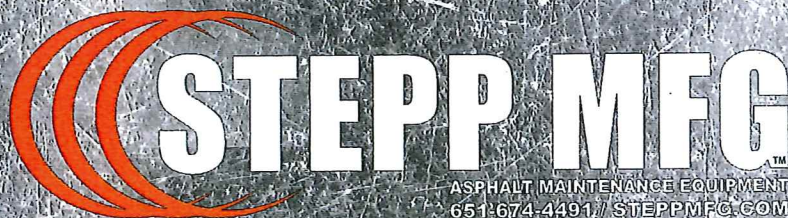
William J. McCallick
Vice President
570-274-7747
mccallick@fnb-corp.com

SPHD



Stepp Dump Style Patching Trailers with

**INDUSTRY LEADING
TECHNOLOGIES**



ASPHALT MAINTENANCE EQUIPMENT
651-674-4491 / STEPPMFG.COM

Industry Leading Pothole Patching Equipment

Solving Problems, Addressing Needs

At Stepp Manufacturing, our engineers produce equipment that is known in the industry for its durability, reliability and functionality. Since our beginning in 1942, our family owned operation has always produced equipment specific to your needs. We use high quality materials, innovative engineering, and quality personnel to match your needs as they grow.

Welcome to the Future of Pothole Patching

*Stepp Mfg.'s SPHD dump style pothole patcher is the King of Hot Boxes, designed with the end user in mind. The low profile design and dumping capabilities, joined with an oil jacketed heating system, make this the most advanced patching trailer in the world. The Stepp SPHD Dump Trailer is designed with the **GREEN** friendly exhaust that is reused for better burner efficiency, putting the environment first and putting "Green" back into your pocket.*

Stepp Mfg.'s dump style pothole patcher is used to heat and reclaim both hot mix and cold mix materials and apply them to roads, parking lots, and bridge decks to repair potholes and utility cuts. The Stepp SPHD dump style pothole patcher is offered with an oil jacketed, diesel fired heating system with a recirculating exhaust system to create a "Green Friendly" heating system. Coupling that with the market's lowest profile, 12,000# hydraulic truck hoist, and gas shock assisted top and rear doors makes this an industry leader that will give you a safe, reliable, and operator friendly machine for years to come.





Asphalt Dump Trailer



- ① Lowest Profile on the Market**
- ② Designed with proper weight distribution in mind "No Outriggers Needed"**
- ③ Oil Jacketed Hopper to Eliminate Hot Spots**
- ④ 14,000# Electric over Hydraulic Scissor Hoist/Superior Stability**
- ⑤ 50° Dump Angle**
- ⑥ Gas Shock Assisted Top Doors and Discharge Doors**
- ⑦ Diesel Burner With Automatic Temperature Controls**
- ⑧ Folding Shoveling Platform to Dump Directly to Roadway**
- ⑨ One-piece Bolt-on Shackles - 250% Stronger than the Competition**
- ⑩ 2"x6" Trailer Frame with 100% Bolt-on Components**

Industry Leading Pothole Patching Equipment



Knowledge-Technology-Innovation and Safety Driven Designs

With over 100 of years of combined industry experiences in our sales, engineering, and production team, we offer what few companies can in our product designs:
"WISDOM"

Lowest Profile on the Market

The Stepp SPHD boasts the lowest profile on the market. This allows for the operators to safely see the oncoming traffic and allows the driver to see the operator behind the unit. It also allows for a very stable low center of gravity and excellent towing. Available in 2.0 cubic yard (3 ton) capacity and in 3.0 cubic yard (4 ton) capacity.

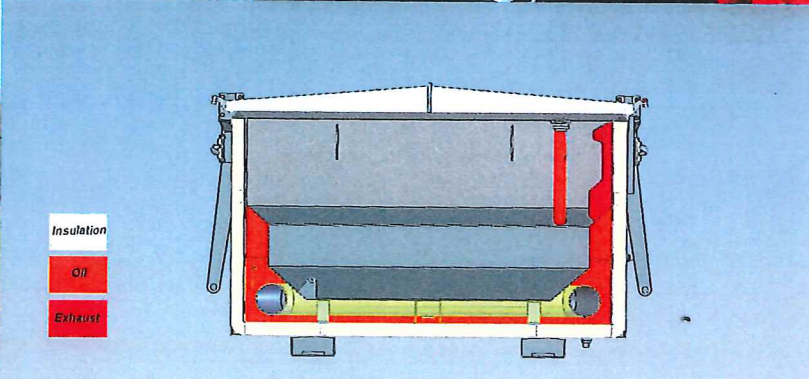


50° Dump Angle

What good is a dump trailer that doesn't dump? With our 14,000# hoist we can dump to 50° ensuring that you are going to get all of the material to the potholes. With the dumping feature this allows for small potholing jobs or large utility cuts—a little or a lot—whatever you need to get the job done. The 50° dump angle also makes clean up at the end of the night a breeze without the need to climb on the unit.

12,000# Scissor Hoist

The SPHD line of hot boxes utilize a 14,000#, electric over hydraulic dump hoist. This is the anchor for a low profile and superior stability.



Oil Jacketed Heating System

The oil jacketed heating system allows for the smoothest most even heating on the market. The oil jacket eliminates hot spots or cold spots in the unit. The oil jacket is the premium heating system and works very well with both hot mix and cold mix materials. The oil jacketed tank extends the life cycle of the hopper and prevents burned out hopper bottoms.

Engineered Excellence

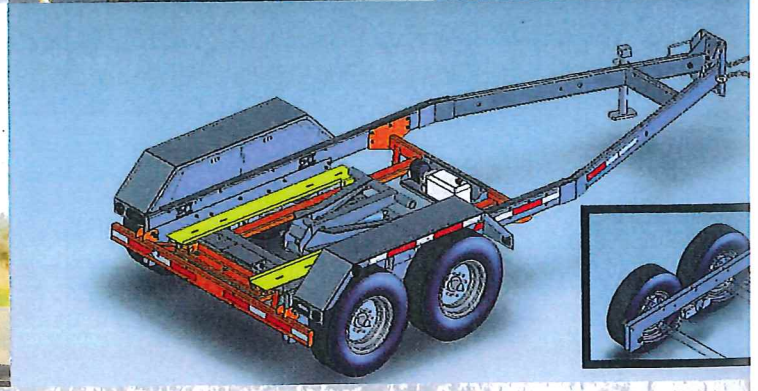
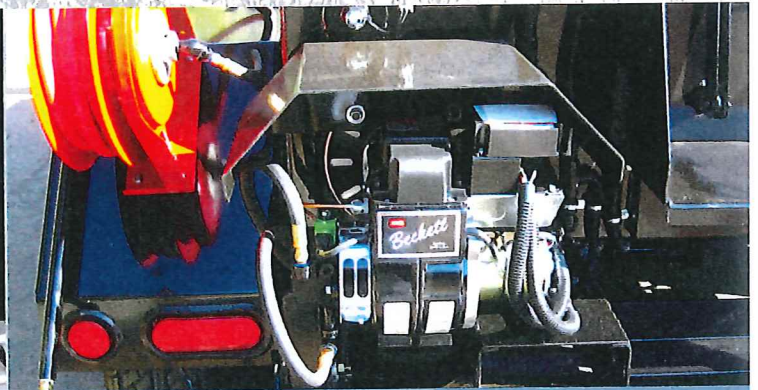
"Industry leaders with industry leading technologies"

Automatic Temperature Controls

Automatic spark ignition lights the burner with the flip of a switch and includes flame-out protection to shut off the fuel supply if the flame is blown out. The electronic thermostat has an easy-to-adjust thermostat with a setting range from 0° - 550° F. A large digital LED display makes it easy to monitor the product temperature in the tank. Once the operator sets the desired temperature, burner operation and temperature control are fully automated with this system.

Diesel Heating with "Green" Friendly Exhaust

The SPHD is fired with a Beckett, forced air diesel fuel burner with an operating output of up to 120,000 BTU. The burner fires down a single flue and then is returned into the top of the hopper to reuse or recycle the exhaust heat. This helps prevent the material from bridging and lowers overall cost of operation, putting "Green" in your pocket and being "Green" with less emissions.



Ultra-Lite Top Doors with Lift Assist

The SPHD offers the ultra-lite top doors with lift assist. Our top doors are constructed of formed steel and then are filled with a 2# density polyurethane spray foam. The spray foam gives us superior insulating qualities, zero moisture retention, and also gives us strength without weight. With insulating qualities of R9 per inch, our doors do what they are supposed to: keep the heat in. Couple that with our swing lock handles and gas assisted shocks for easy, one-handed opening and we have created the best door system on the market.

MTF Frame System Shackle Simplicity

The Modular Tubular Frame (MTF) System is truly the foundation of our units. Our MTF frame offers flexibility, maintainability, and extreme reliability. Our bolt-on module system allows for components and options to be bolted on, allowing flexibility in your configuration. The MTF frame also allows us to use our one-piece, bolt-on shackle system, "Shackle Simplicity". This true tracking shackle system is 250% more heavy duty than anything else on the market. Our MTF frame with "Shackle Simplicity" is just another example of our industry leading technologies and designs.

Options That Bring Value, Productivity and Safety

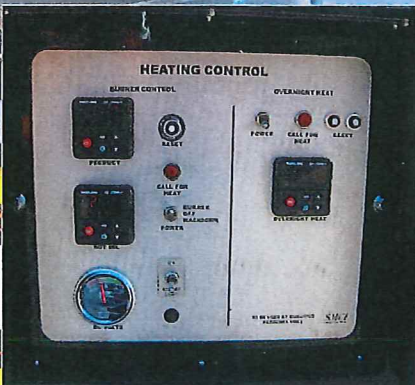
Optional Equipment available on the Stepp SPHD Dump Style Hot Boxes

40 Gallon Heated Tack Tank

An optional diesel fired, 40 gallon tack tank keeps your tack oil warm and accessible. Couple that with the optional pumping system with spray wand and you have the ultimate tack system. The hydraulic driven, 20GPM Viking pump, 20' hose and spray wand with retractable hose reel and Honda 13HP electric start engine with charging circuit round out this super option for years of trouble free operation.

Kubota Diesel Engine

The optional Kubota diesel engine replaces the Honda gasoline engine. The Kubota D602 engine is a liquid cooled, 2 cylinder, 16HP engine with a 50AMP charging system and Deep Sea digital engine management system. This option allows for a single fuel source on your SPHD trailer and offers a lifetime of dependability and reliability. We also offer an optional noise reducing, vandal proof engine enclosure.



Electric Overnight Heat

We offer two types of electric overnight heaters on the SPHD: 120 volt electric 1500 watt overnight heaters for cold mix and 240 volt 3000 watt overnight heaters for use with cold mix and hot mix. The overnight heater is an option that pays for itself in decreased man hours in just the first few weeks of operation. This is a must have option for crews of all sizes, and just another way Stepp has helped you be more productive and save money.

Compactor Plate Carrier

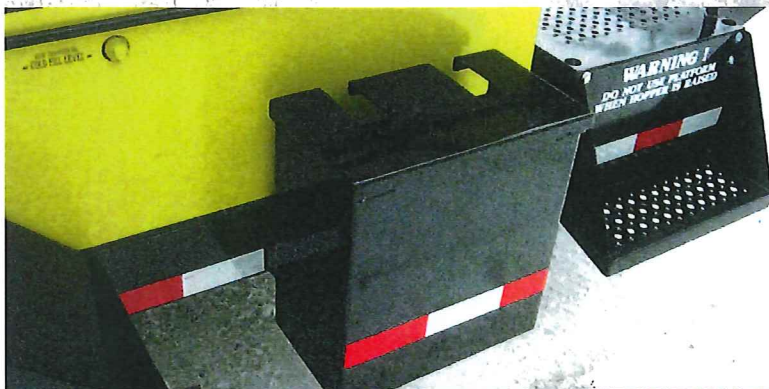
The most important thing in making a patch last is compaction. We have made it easy to use the compactor plate with the compactor plate carrier. The carrier not only carries the plate but also has an electric lift and swings onto the middle of the unit for transportation.

Options That Bring Value, Productivity and Safety

Optional Equipment available on the Stepp SPHD Dump Style Hot Boxes

Shovel Cleaning Compartment

A must have option! Keeps your shovels clean and handy for the task at hand. Includes a bottom baffle to keep your shovels out of the muck, drain plug for cleaning it out and accommodates up to four shovels.



Washdown System

The washdown system includes a 5 gallon solvent tank, electric pump, 20' of hose and a spray wand. The washdown system is used to spray the hopper and tools with release agent to prevent the asphalt from sticking and building up to make clean up a breeze. An optional hose reel is also available. The washdown system also has a burner interlock that prevents the burner from firing when in operation.



Front Platform with Railing

The optional platform with railing makes easy work with clean up. The platform is constructed of grip strut, non-slip steel for safe and easy cleaning. Not available with optional tack tank system.



Arrowboard with Swing Mount

The arrowboard is mounted on the front of the hopper and has amber LED lights and selectable direction controls. The swing mount makes sure that clear visibility is top priority even when the box is in the up position.

Options That Bring Value, Productivity and Safety

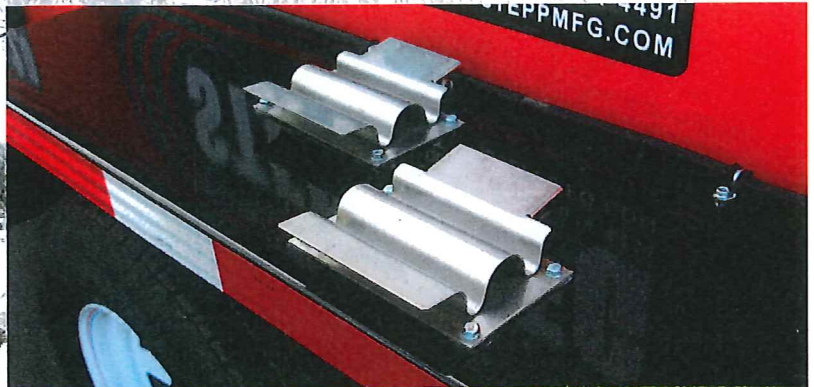
Optional Equipment available on the Stepp SPHD Dump Style Hot Boxes

Strobe Lights

We offer two different strobe light systems: top mounted beacon or top flush mounted LED flashers. Both are mounted on the top covers to protect them when loading the hopper. Have a specific strobe light that you want? Let us know and we can accommodate you.

Stainless Steel Tool Holders

The all stainless steel spring clamps will hold anything with a handle. Mounted either on the fenders or on the optional front platform, this is a must have option to carry lutes, brooms, shovels and tampers.



Battery Charger

We didn't just put a charger on our trailer, we put the right charger on it. A dual bank, 20AMP marine grade charger with float mode. The float mode is what makes this a must have option. The float mode allows you to run the burner system overnight and keep the amps flowing but will prevent the batteries from overcharging. Mounted in the battery box for ultimate protection.

LP Hand Torch

The LP hand torch includes a 20# LP bottle, bottle rack with strap, pressure regulator and hand torch. The LP torch helps heat up tools and dry out wet potholes. An optional hose reel is also available.

Options That Bring Value, Productivity and Safety

Optional Equipment available on the Stepp SPHD Dump Style Hot Boxes

Hook Mounted

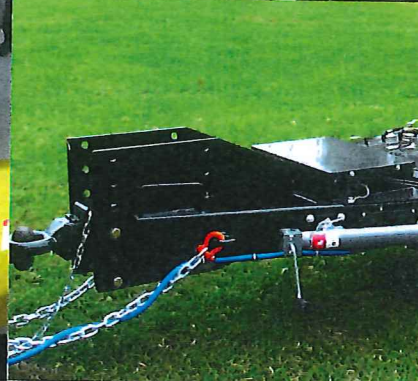
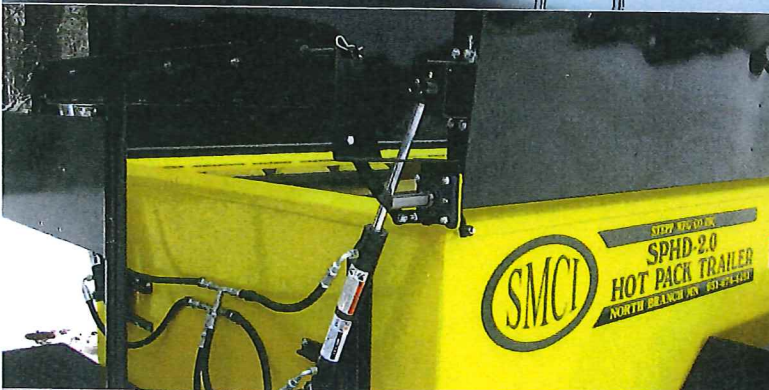
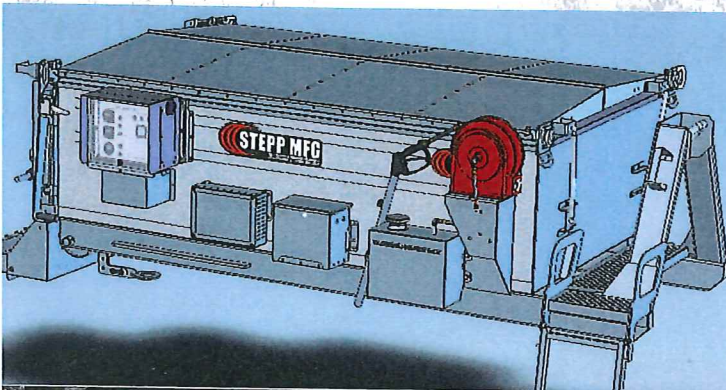
Hook mount your SPHD to take advantage of fleet utilization without tying up your truck when you aren't patching.

Truck Mounted

The SPHD hopper was designed to also be chassis mounted. Very suitable for mid-sized trucks to make your patching more maneuverable. Includes hoist and sub frame.

Slip-in Style

Utilize your existing fleet of trucks with the slip-in configuration. Slides into the back of your mid-sized dump truck. Includes an adjustable shoveling platform and adjustable tailgate latch bar.



Hydraulic Discharge and Top Doors

Hydraulically operated rear discharge and top loading doors make for easy operation. A conveniently located tether operates the hopper lift, top doors and discharge doors.

Other Optional Equipment

Fire Extinguisher	Tool Box	SMV Sign
Spare Tire with Holder	Water Tank	Burner Enclosure
Burner Repair Kit	LED Taillights	Hydraulic Brakes

SPHD 2.0**SPHD 3.0**

Shipping Weight	3500#	3900#
GVWR	10,320#	14,000#
Length x Width x Height	208"x90"x76"	208x90"x90"
Material Capacity	2 Cubic Yards 3 ton	3 Cubic Yards 4 Ton
Fuel Tank Capacity	30 Gallons	30 Gallons
Hydraulic Tank Capacity	2.2 Gallons	2.2 Gallons
Dumping Angle	52°	52°
Hoist Type and Capacity	14,000 # Truck Style Scissor Hoist	14,000 # Truck Style Scissor Hoist
Hopper Construction	10ga Tank 12ga Oil Jacket 12ga Insulation	10ga Tank 12ga Oil Jacket 12ga Insulation
Heat Transfer Oil	ISO 460 with a COC flash point of	ISO 460 with a COC flash point of
HTO Capacity	110 Gallons	110 Gallons
Controls	LED Automatic Temperature Controls	LED Automatic Temperature Controls
Burner Type and Output	Diesel 120,000 BTU	Diesel 120,000 BTU
Hydraulic Pump	Electric Over Hydraulic	Electric Over Hydraulic
Hitch Height	Adjustable 24"-32"	Adjustable 24"-32"
Frame Construction	2'x6"x 3/16" Rectangular Steel Tubing	2'x6"x 3/16" Rectangular Steel Tub-
Axles	Tandem 6,000#	Tandem 7,000#
Tires	(4) 235/85R16	(4) 235/85R16
Brakes	Electric, (Hyd Optional)	Electric, (Hyd Optional)
Hitch	3" Pintle or 2-5/16" Ball	3" Pintle or 2-5/16" Ball
Optional Engines	Honda 13HP Gasoline or Kubota 16hp Liquid Cooled Diesel	Honda 13HP Gasoline or Kubota 16 hp Liquid Cooled Diesel
Optional Tack Tank Size	40 gallon	40 Gallon
Optional Spray Tack System	Hydraulic Drive 20 GPM Pump with Hand Wand and 20' Hose With Hose Reel	Hydraulic Drive 20 GPM Pump with Hand Wand and 20' Hose With Hose Reel
Optional Battery Charger	Dual Bank 20 Amp Marine Grade With Float System	Dual Bank 20 Amp Marine Grade With Float System

**BOROUGH OF MOUNT POCONO
MONROE COUNTY, PENNSYLVANIA
ORDINANCE NO. 3 of 2012**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (CHAPTER 72.2 REGULATIONS – OPEN BURN ORDINANCE OF THE BOROUGH OF MOUNT POCONO, MONROE COUNTY, PENNSYLVANIA, TO UPDATE LIGHTING REQUIREMENTS AS FOLLOWS:

AMEND THE FOLLOWING SECTION OF CHAPTER 72 SHALL BE REPEALED AND REPLACED WITH THE FOLLOWING:

:§72-2. Regulations.

A. All burning is strictly prohibited in the Borough of Mount Pocono unless specifically permitted herein. For purposes of this Ordinance "Burning", is defined as combustion by fire of any natural or manmade materials.

B. Permitted Burning – the following constitutes the only permitted burning within the Borough of Mount Pocono:

- (1) Outdoor Fire for Cooking Purposes. All such fires shall be contained within a structure such as a grill, and shall be tended at all times. Such fires shall burn charcoal, propane, or other materials designed specifically for outdoor cooking purposes. Such fires will be extinguished promptly after cooking.

C. All such permitted fires shall burn no closer than twenty-five (25) feet to any lot line.

EFFECTIVE DATE

This Ordinance shall become effective five days following its adoption.

ADOPTION

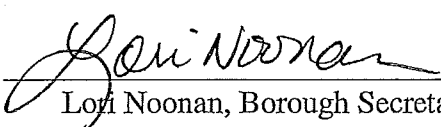
ORDINANCE ORDAINED AND ENACTED this 7th day of May, 2012, by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania.

BOROUGH OF MOUNT POCONO

By: _____

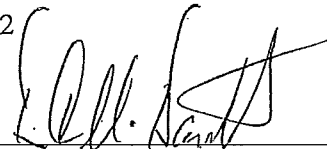

John P. Finnetty, Council President

ATTEST: _____


Lori Noonan, Borough Secretary

APPROVED this 7th day of May, 2012

By: _____


Dan McDavitt, Mayor

Chapter 72

BURNING, OPEN

§ 72-1. Title.

§ 72-2. Regulations.

§ 72-3. Enforcement.

§ 72-4. Violations and penalties.

§ 72-5. Additional costs.

[HISTORY: Adopted by the Borough Council of the Borough of Mount Pocono 3-20-2006 by Ord. No. 3-2006. Amendments noted where applicable.]

GENERAL REFERENCES

Solid waste — See Ch. 175.

§ 72-1. Title.

This chapter shall be known as the "Borough of Mount Pocono Open Burning Prohibited Ordinance."

§ 72-2. Regulations.

All open burning is prohibited in the Borough of Mount Pocono except for special circumstances as specified by the Borough of Mount Pocono.

§ 72-3. Enforcement.

The Pocono Mountain Regional Police Department is hereby granted the authority and responsibility for enforcing any violations of this chapter as are found to be in existence at the time of inspection.

§ 72-4. Violations and penalties.

Any person who shall violate any of the provisions of this chapter shall, upon conviction in a summary proceeding brought in the name of the Borough of Mount Pocono, before a magisterial justice in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, be sentenced to pay a fine of not more than \$300 and the costs of prosecution, and in default of payment, to imprisonment for a term not to exceed 90 days, provided that each day's violation of any of the provisions of this chapter shall constitute a separate offense.

§ 72-5. Additional costs.

- A. In case of a fire requiring fire fighters and/or equipment and upon conviction of any violation of this chapter, the violator shall also pay charges in order to cover the

fire-fighting costs. Charges shall be assessed for use of the following fire-fighting equipment:

- (1) Pumpers and tankers;
 - (2) Brush busters. Brush busters are all-wheel-drive vehicles equipped for off-road or wooded area use with a water tank of at least a five-hundred-gallon capacity and an appropriate size pump;
 - (3) Chain saws.
- B. Additional labor charges shall be assessed under this chapter based upon an hourly rate for all firemen engaged in the fire-fighting activities.

Council of Governments (COG) Committee Report
June 2019

Pocono Mountains COG met on Monday, June 24, 2019, at 10:00 A.M.

The Guest speaker was Kathleen Slagle, Monroe County Animal League. Ms. Slagle gave a very informative presentation on the Animal Cruelty Laws and the role of the Dog Warden cannot enforce the Animal Cruelty Laws; these must be enforced by the Humane Officer. Dog Warden enforces dogs running at large, dog licensing, rabies vaccinations. Humane Officer enforces the Animal Cruelty Laws. PA has recently passed the Animal Cruelty Laws; however, they have not funded anything for enforcement of these laws. Monroe County is the only county of the same class/population that does not have its own Humane Officer. Monroe County is served by ten (10) Humane Officers out of the Philadelphia area, three (3) of these only deal with large animals like horses and cows. She also discussed feral cats and the Trap, Neuter & Release (TNR) Program.

Legislative Updates from those in attendance focused on the 2020 State Budget and the \$800 million surplus.

COG's Annual Golf Tournament is being held at Wild Pines in Pocono Summit on September 12, 2019. Cost per golfer is: \$80.

Opioid Discussion: Committee seemed to have lost steam; they had a few good meetings. Status of the committee is uncertain.

The next COG meetings for July and August have been canceled. Next COG meeting will be held on September 30, 2019.

Respectfully submitted,

Lori Noonan, Borough Secretary

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Ace Hardware	(maint. & bldg./park supplies)	\$ 190.48
Barry Isett & Associates	(Hirshland)	300.52*
Berkheimer Associates	(LST Commission)	185.68
Blue Ridge Communications	(phones)	417.91
Cintas	(uniforms/rugs)	410.48
H. Clark Connor	(May & June PC Solicitor)	480.00
DG Nicholas	(fuel filter for groomer)	6.58
Ed's Auto	(repairs to '06 Pete)	3,335.27
ESSA Bank	(loan payment)	2,309.20
FNB Visa	(website, park & rec, plaques)	530.13
Geisinger	(health insurance)	7,351.13
Gleco Paints	(traffic paint)	458.11
Highmark Blue Shield	(eye/dental)	258.62
MetLife	(life/disability insurance – 3 months)	1,288.66
Lowe's	(weed killer)	7.11
Monroe County Control Center	(Fire/EMS)	694.23
NAPA Auto Parts	(spark plugs for groomer)	2.60
Newman, Williams, Mishkin	(Hirshland)	279.00*
Payrolls Unlimited	(payroll service – 2 months)	205.00
Michael Penn	(reimb. supplies for proclamations)	151.93
PP & L	(electric)	572.28
PA American Water Co	(water)	744.97
PA Paper & Supply Co.	(paper products)	167.69
Pocono Lake Supply	(drain boxes)	42.90
Pocono Mountain Regional Police	(July Mortgage Payment)	2,792.12
PM Public Library	(1 mill dedicated RE Taxes)	334.62
PM Vol. Fire Co.	(1 mill dedicated RE Taxes)	150.37
PM Regional EMS	(1/2 mill dedicated RE Taxes)	75.19
Response Computers	(security updates, repair outlook)	187.50
Scott's Signs	(nameplate – Chairman Pro Tem)	24.00
Selective Insurance	(insurances)	8,677.00
Signal Service, Inc.	(Sr 940 & Shopping Ctr Dr. Repair)	332.00
Sunoco	(gas/diesel)	464.42
TEAM Supply	(inlet boxes)	4,448.00
Tulpehocken Spring Water	(water)	56.99
Underdog Computer	(website maintenance)	75.00

GRAND TOTAL**\$38,007.69**

*Reimbursable

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 06/05/19)	\$ 7,301.80*
FP Mailing Solutions	(postage for meter)	400.00
AM Trust North America	(workers comp insurance)	2,974.00
Mt Pocono Payroll	(w/e 06/12/19)	9,271.02#
Pocono Lake Supply Co.	(mulch for flower beds)	56.00
Mt Pocono Payroll	(w/e 06/19/19)	6,249.54
Mt Pocono Payroll	(w/e 06/26/19)	6,288.82

GRAND TOTAL**\$32,541.18**

*tax collector was paid in this pay period
#Elected Officials were paid

BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

Locust Ridge Quarry	(cold patch)	\$ 847.36
P P & L	(electric)	<u>238.20</u>

GRAND TOTAL **\$1,085.56**

FNB GENERAL FUND DEPOSITS:

EIT/LST – June 2019: \$15,470.17

June 4, 2019 RE Transfer Tax (Direct Deposit): \$2,601.05

June 28, 2019: \$25,572.67 – Garbage Certs, Dist. Court, RE Taxes, MPMA Rent, roof, excavation, sign permits, Planning Commission Land Development Submission

PEOPLE'S SECURITY DEPOSITS:

June 28, 2019: \$105.00: Yard sale permits, roof permit, inspection permit

ROAD REHAB FUND DEPOSITS:

June 28, 2019 - \$2,007.57



July 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Council Mtg – 7 pm	2 MPMA Const. Mtg 10:00 am	3 Library Mtg 7 pm Trash Pickup	4 Independence Day Offices Closed	5	6
7	8	9 PMRPC – 7 pm ZHB – 7 PM – (No Mtg)	10 Trash Pickup	11 Municipal Auth 7 pm	12 Free Yard Sale	13 Free Yard Sale
14 Free Yard Sale	15 Council W/S – 7 pm	16	17 Planning – 7 pm Trash Pickup	18 Park & Rec Mtg 7 pm Open Space 7 pm	19	20
21	22	23	24 Trash Pickup	25 MPMA W/S 5 pm EMS 7 pm @Toby	26	27
28	29 COG @ 10 am	30	31 Trash Pickup			

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

President C. Williams opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President F. O'Boyle Councilmembers; D. Casole. T. Ford; A. Montanez; and, S. Stewart-Keeler. Mayor M. Penn, Solicitor J. Fareri, Borough Secretary/ Treasurer L. Noonan, and Zoning/Codes Enforcement Officer D. Noonan were also present.

Councilmember M. Hensel arrived at 8:25 P.M.

Junior Councilmembers S. Darwish and K. Rinaldi were absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

President C. Williams announced Borough Council held an Executive Session on Tuesday, May 28, 2019, from 6:30 P.M. to 7:00 P.M. on a personnel issue.

APPROVAL MINUTES

Councilmember S. Stewart Keeler moved to accept the Regular Meeting minutes of Monday, May 6, 2019, as presented. Councilmember A. Montanez seconded. Motion carried unanimously.

OFFICERS' REPORTS

MAYOR

Mayor M. Penn stated that he performed zero weddings this past month. He announced that he has been in contact with Susan Faraone about a Farmers Market. She opened one day last week to set up early. He spoke about the building safety and that the Borough of Stroudsburg recently installed security glass and push button entry with additional cameras. He stated that the Monroe County Sheriff's office conducted a review of their building and made recommendations. He discussed a property on Winona Road with property concerns with possible drug dealers or squatters. He worked with the owner, Regional Police and the District Magistrate and he hopes that this will be resolved soon. There has been a 10-day notice to vacate issued. He also discussed the Land Bank and the Redevelopment Authority stating that the County, the Borough and the School District are all on board and we are one step closer to begin that process. He further discussed the crosswalks and that PennDOT has announced they're not in favor of the 3D crosswalks as a Borough resident has complained. He stated that he is still advocating for them as traffic studies show that they do work. Some do not think they will, but he feels they are worth a try and is working with PennDOT to get approval. He stated that he has spoken with Regional Police about doing speed control and fast car timing through the downtown will begin soon. He also requested that they patrol the Knob more now that it's the summer months. He discussed the Pocono Mountain Regional Police budget and recent emails about the Regional Police votes and discussed areas that he has been vocal on issues such as: upfitting packages for police vehicles; purchasing new insurance; the pension negotiations.

Councilmember T. Ford questioned what the location of the Farmers Market was.

Borough Resident Tom Neville asked what the fee for the Farmers Market was and if Borough Council voted on it.

Councilmember T. Ford moved to approve the Farmers Market setting up a tent near the pavilion or at the bend in the road on School Drive to have a set schedule of no more than three (3) days a week, that they provide certificate of insurance naming the Borough as additional insured and that the payments of the \$400.00 vending permit be paid in two (2) installments, \$200.00 due now and the other \$200.00 due on August 1, 2019. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

TREASURER'S REPORT

GENERAL FUND CHECKING ACCOUNT	\$ 517,357.81
PENN SECURITY GENERAL FUND ACCOUNT	982.81
CAPITAL RESERVE ACCOUNT	1,292.56
BANNER BEAUTIFICATION ACCOUNT	3,171.25
STATE LIQUID FUELS	65,555.87
PARK & RECREATION FUND	879.02
PLANNING COMMISSION REIMB. FUND	9,914.16
ROAD FUND – GENERAL FUND	102,092.80
STORMWATER FUND	48,724.67
GENERAL FUND RESERVE ACCOUNT	1,117.32
SANITATION FUND	3,283.20
INTERSECTION& SIGNALIZATION FUND	<u>249,946.50</u>
 GRAND TOTAL	 <u>\$1,004,317.97</u>

Councilmember S. Stewart-Keeler moved to approve the Treasurer's Report dated Monday June 3, 2019, and pay the bills as presented. Councilmember D. Casole seconded. Motion carried. unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Ace Hardware	(maint. & bldg./park supplies)	\$ 150.22
Affordable Locksmith	(key cutting services)	62.50
Barry Isett & Associates	(Hirshland)	605.00*
Blue Ridge Communications	(phones)	413.72
Cintas	(uniforms/rugs)	392.04
Dixon Sealer & Supply	(55 gallon tar buggy/Melter)	1,195.00
Ed's Auto	(repairs to 09 Ford F550 & '12 Pete)	2,273.71
Ehrlich	(pest control)	97.00
ESSA Bank	(loan payment)	2,309.20
FNB Visa	(UPS, copier ink, flags)	539.77
Fry Communications	(PA Bulletin)	87.00
Michael V. Gazza	(ZHB Solicitor)	2,201.57*
Geisinger	(health insurance)	6,688.62
Highmark Blue Shield	(eye/dental)	258.62
Home Depot	(flowers for boro bldg.)	272.82
NAPA Auto Parts	(battery for roller)	101.04
Lori Noonan	(mileage reimb & supply reimb)	336.39
Lowe's	(plywood for drain top @ Summit)	22.60
PP & L	(electric)	159.65
PA American Water Co	(water)	744.97
PA State Assoc. of Boroughs	(Webinar – Ticketing System)	45.00
Pocono Mountain Regional Police	(June Mortgage Payment)	2,792.12
PM Public Library	(1 mill dedicated RE & Delinq. Taxes)	12,539.46
PM Vol. Fire Co.	(1 mill dedicated RE & Delinq Taxes)	12,540.43
PM Regional EMS	(1/2 mill dedicated RE & Delinq. Taxes)	6,270.12
Pennoni Associates	(Lot 28 Traffic Study)	1,098.00*
Plociniak Oil	(heating oil)	1,149.79
Quill	(digital recording device)	85.99
Reilly Associates	(Lot 28 Sketch plan review)	1,399.52*
Jean Simchak	(reimb. O. Ramos ZHB Seminar)	50.00
Sunoco	(gas/diesel)	569.71

MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.

Tulpehocken Spring Water	(water)	51.49
US Bank	(copier lease)	357.95
Underdog Computer	(website maint)	75.00
Verizon Wireless	(cell phones)	137.61
WalMart	(maint. Hand cleaners & sanitizers)	<u>23.95</u>

GRAND TOTAL **\$58,097.58**

*Reimbursable

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 05/08/19)	\$ 7,104.63*
Mt Pocono Payroll	(w/e 05/15/19)	5,497.28
Mt Pocono Payroll	(w/e 05/22/19)	5,597.59
Mt Pocono Payroll	(w/e 05/29/19)	<u>5,497.29</u>

GRAND TOTAL **\$23,696.79**

*tax collector was paid in this pay period

BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

Signal Service Inc.	(repairs to traffic signals)	\$8,180.00
P P & L	(electric)	<u>1,770.68</u>

GRAND TOTAL **\$9,950.68**

Navigating the State Ethics Act Minefield

Vice President F. O'Boyle moved to approve sending the Borough Secretary/ Treasurer, Mayor and Councilmember A. Montanez to the Navigating State Ethics Minefield seminar at a cost of \$45.00 each on Thursday, June 20th, from 1:30 P.M. to 3:30 P.M. Councilmember D. Casole seconded. Councilmember A. Montanez abstained. Motion carried.

ZONING/CODES ENFORCEMENT OFFICER

Zoning/ Codes Enforcement Officer D. Noonan reviewed the following report for May 2019:

Permits / Certificates Issued (5/1 to 5/31):

Roof – 4
Sign – 2
Certificate of Occupancy – 1

Fees (5/1 to 5/31): \$295.75

Rental Inspections: 1

Additional Work / Activities:

- 5/6 - Council meeting.
- 5/9 – PSAB Webinar - Ticketing
- 5/22 – ZHB re: Hirshland
- 5/28 – Council Work Session
- 5/30 – Blighted Property Tour w/ Redevelopment Authority
- Preparing report re: Review of Zoning / SALDO ordinances.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

The Zoning/ Codes Enforcement Officer stated that he is pursuing seven (7) individuals who have started projects without permits and that he will be attending a short-term rental discussion roundtable at the offices of the Emergency Services on Wednesday, June 5, 2019.

SOLICITOR

No report

PERSONS TO BE HEARD

Attorney C. Robert Lewis

Attorney C. Robert Lewis was present on behalf of his client Larry Hirshland regarding the Mount Pocono Crossing Shopping Center. He stated that last fall when they were before Borough Council they asked for and received a time extension because they had three (3) permits there were outstanding. Since that time they have received their NPDES Permit and their Highway Occupancy Permit (HOP), however their small wetlands permit is still in the final round of revision/ approval process and that they are fearful that they will not have that in time for the July 2, 2019, deadline that was set last fall. He further stated they are being proactive and are asking Borough Council to extend that by another six (6) months however he hopes if all goes well that they will have it by the end of July.

Councilmember A. Montanez moved to give a six (6) month extension to the Mount Pocono Crossing Center to get their small wetlands permit the extension will run to October 2, 2019. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Attorney R. Lewis also discussed a possible sign text amendment needed for the shopping plaza for a sign for the Wawa gas station. He noted that they went before the Zoning Hearing Board (ZHB) but they did not receive the necessary variance that is needed. Council agreed to discuss this further with Attorney Lewis at the June 17, 2019 work session.

Karen Struckle Liaison of the Mount Pocono Association

Mrs. Struckle discussed the crosswalks and hoped that the 3D crosswalks will be approved by PennDOT. She introduced Jodi Bohdal who the President of the Mount Pocono Association, who questioned if a single resident complained would that be enough to stop the 3D crosswalks being approved.

Mr. Kim 1427 Pocono Boulevard, owner of the Tae Kwon Do, stated that kids come to his business and cannot cross the street.

There was a lengthy discussion amongst everyone in attendance about the need for better crosswalk and sidewalk safety and help with slowing traffic down through downtown.

Ms. Bohdal asked Borough Council to make it a priority for the crosswalks.

Let the record show that Councilmember M. Hensel arrived at 8:25 P.M.

Councilmember T. Ford suggested that the Borough Council form a Sidewalk and Safety Commission that will meet on a different day than our regular meeting or work session. He also suggested that the committee would work on reporting on areas with greatest needs, search funding, and that the Commission would have 5 to 7 members.

After a very lengthy discussion regarding the Sidewalk and Safety Commission, Councilmember T. Ford moved to begin the process to adopt an Ordinance to establish a permanent Sidewalk and Safety Commission and to send the model Ordinance to the Mount Pocono Planning Commission for review and they report back to the Borough Council by the July 1, 2019, meeting and to advertise for adoption at the next meeting. Councilmember M. Hensel seconded.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

Again, there was a lengthy discussion, with Councilmember S. Stewart-Keeler questioning what did previous Borough Councils do and what happened to the money for the funding for sidewalks.

Councilmember D. Casole stated that she spoke with Jay Borger at PennDOT regarding the sidewalks.

There was a very lengthy discussion with residents.

Deb Fulton, 65 Reeder Street, stated that Borough Council needs to move forward and not look back and that a Commission is a good idea.

Councilmember A. Montanez stated that she is not in favor of a separate Sidewalk and Safety Committee.

Patty Bucca, 140 Winona Road, stated that Borough Council is not working together, and it will be the residents that suffer.

Councilmember M. Hensel stated that if a separate Sidewalk and Safety Commission is set up, they will do the work and it will help that Borough Council doesn't spend two hours every month discussing the sidewalks.

Doreen Camplone, 14 Skyline Way, suggested that the Borough Council and the Mount Pocono Association meet and form a think tank.

Motion went to a roll call vote: Councilmember D. Casole, "Abstained"; Vice President F. O'Boyle, "Yes"; Councilmember S. Stewart-Keeler, "No"; Councilmember A. Montanez, "No"; President C. Williams, "No"; Councilmember M. Hensel, "Yes"; Councilmember T. Ford, "No". Motion failed.

Robin LaForge, Park Foundation Representative

Ms. LaForge stated that they are moving along with the Hometown Hero Banners. They are holding a community day on June 29th, from 9:00 A.M. to 3:00 P.M. They will have music; Boy Scout Troop 94 will have a flag retirement ceremony and will help clean up the nature area and trail behind the building.

PRESIDENT'S REPORT

President C. Williams stated that she is still working on the follow-up on the CDL driver. She also stated that she received a call from the Pennsylvania State Association of Boroughs (PSAB) stating that they govern all Borough's in Pennsylvania and they are receiving numerous calls from Mount Pocono and that they can't handle as many phone calls as they are getting from one municipality, so they have selected President C. Williams as the contact person and any Councilmembers who have questions should send them to the President and she will go to PSAB to get answers. She suggested that all of us work for the good of the Borough and do not slander or tear each other down. She further stated that they were voted in by the residents and that we are the residents' voice, this is not selfless service we serve the Borough we serve the people and some members who were appointed feel differently.

UNFINISHED BUSINESS

Action Items List

The Borough Secretary/ Treasurer reviewed and updated the Action Item List accordingly.

SR 611 Pine Hill Road Traffic Signal

Borough Council agreed that the Borough Secretary/ Treasurer should send a letter to PennDOT requesting that they reclaim the right-of-way at the intersection of SR 611 and Pine Hill Road.

NEW BUSINESS

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

Anti-Litter Ordinance

Councilmember A. Montanez moved to send the Anti-Litter Ordinance to the Mount Pocono Planning Commission for review and recommendation. Vice President F. O'Boyle seconded. Motion carried unanimously.

STANDING COMMITTEES

Junior Councilmember Report

President C. Williams stated that they are not here as graduation is this week. She hopes that they will be coming back before they go to college.

Planning

No meeting.

Department of Public Works

President C. Williams stated that the project on Center Street will start. They are ordering the drainpipes and other materials needed.

Utilities

No report.

Water

Councilmember D. Casole stated that the flushing of water was delayed due to repairs at Industrial Park well tank and continued work on the Pine Hill Road water tank.

Recreation

It was noted that First Friday will be held this Friday, June 7, 2019, at 6:00 P.M and that everyone should bring a dish to share.

Sanitation

Councilmember A. Montanez stated that complaints are handled as they have been received. No meetings are scheduled.

Borough Secretary/ Treasurer L. Noonan stated that 19.88 tons of recyclables and 55.24 tons of refuse were collected in the borough for the month of April 2019.

Buildings

Borough Secretary/ Treasurer L. Noonan noted that there will be a meeting with Potcher Construction regarding the doors and sidewalks. Once the meeting is scheduled, she will let the Building Committee know.

Budget and Finance

President C. Williams stated that they will meet again in July to review the second quarter.

Personnel

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

Councilmember D. Casole moved to hire Ronald Kollmer to our Road Crew at an hourly rate of \$17.00 per hour. It was noted that he has his own tools and that he can do some diesel mechanic work. He will be on probation for 90 days and after the 90 probationary period he will have full time benefits. This is contingent upon a clean background check. It was further noted that he will be responsible to pay for his insurance premium for the first 90 days. Vice President F. O'Boyle seconded. Motion carried unanimously.

Regional Police/ EMS

Mayor M. Penn reviewed the Police stats and the actual time and hours for the month. We are over 163 hours to date however this will balance out throughout the year. He reminded everyone the Regional EMS subscription drive is ongoing at \$75.00 per household.

COG

Borough Secretary/ Treasurer L. Noonan gave the following report:

Pocono Mountains COG met on Monday, May 20, 2019, at 10:00 A.M.

There was no Guest speaker for this meeting. The subject of volunteer responders came up and a lengthy discussion ensued. The next COG meeting is being held on June 24, 2019.

President C. Williams noted that the Women's Veteran Museum will have their grand opening on June 7th and June 8th at the Fork Street Professional Building.

Donna Shannan, Gold Star Wife, was in attendance invited all to attend the Museum's grand opening.

PUBLIC PARTICIPATION

Tom Neville, 209 Knob Road, thanked the residents for coming out tonight and thanked Borough Council for their work.

Patty Bucco, 140 Winona Road, thanked the Mayor for his help with the property on Winona Road and the squatter issue.

There being no further business or any further public participation coming before the Board, Councilmember A. Montanez moved to adjourn at 9:40 P.M. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 3, 2019
7:00 P.M.**

DRAFT

July 1, 2019

Monroe County Fire Police Association
Attn: Marvin Wade, Fire Police Captain
Post Office Box 443
Tannersville, PA 18372

**RE: MOUNT POCONO ASSOCIATION
HARVEST FESTIVAL**

Dear Mr. Wade:

Please let this letter serve as written notification that the Mount Pocono Borough Council approves the Mount Pocono Association's request to utilize your services for traffic control during their annual Harvest Festival. The Harvest Festival will be on Saturday, September 29, 2019.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

MOUNT POCONO BOROUGH COUNCIL

Lori Noonan
Borough Secretary/Treasurer

Mount Pocono Borough Planning Commission

Memo

Date: June 28, 2019
To: Borough Council
From: Planning Commission
RE: Anti-Litter Ordinance

The Planning Commission, at its Regular Meeting on Wednesday, June 19, 2019, approved a motion to recommend to Borough Council that it table review and consideration of the Anti-Litter Ordinance. The Planning Commission's Solicitor is also the Solicitor for the Monroe County Municipal Waste Management Authority and informed the Planning Commission that the County (Waste Authority) is still clarifying and standardizing language in the Ordinance and that the referred Ordinance is a draft and not the final version.

Thank you for your consideration on this matter.

Mount Pocono Borough Planning Commission

Memo

Date: June 28, 2019
To: Borough Council
From: Planning Commission
RE: Proposed Control of Shopping Carts Ordinance

The Planning Commission, at its Regular Meeting on Wednesday, June 19, 2019, approved a motion to recommend that Borough Council forego all standalone shopping cart ordinances and consider the adoption of a more encompassing Nuisance Ordinance to consolidate the many standalone nuisance-type ordinances now on the books (for example: abandoned cars, snow shoveling into cartways, garbage and rubbish collection, etc.).

The Planning Commission's Solicitor recommended that the Borough Code allows for the enforcement of a Nuisance Ordinance, and within it, a paragraph or section on uncontrolled use of shopping carts – a more enforceable and efficient way of dealing with the problem (see Stroud Townships *Nuisances Declared Illegal and Prohibited*, attached).

The Planning Commission discussed Council's request that the PC review the previously referred Shopping Cart Ordinance and consider suggested items for inclusion or not.

The following priorities were identified:

1. Removing carts from rights of way/streets
2. Not imposing excessive costs on the Borough
3. Not imposing undue costs on businesses
4. Ease of enforcement, especially given only one employee to enforce the ordinance

It is recommended that that 3 of the 5 suggestions would unnecessarily impose undue burdens on local business owners.

It is also recommended that, in the interim before a Nuisance Ordinance can be adopted, the goal of removing shopping carts from rights of way and streets can be achieved simply by current policy and enforcement by the Zoning/Codes Enforcement Officer. Carts are in rights of way. The Borough can simply remove these nuisances without an Ordinance. The Zoning Officer and Road Crew will pick up and store the carts. Store owners will be notified on a quarterly basis for carts to be picked up. Carts not picked up will be disposed of.

Thank you for your consideration on this matter.

NUISANCES DECLARED ILLEGAL AND PROHIBITED:

A. Storing or accumulating the following:

1. Garbage or rubbish.
2. Junk material, including, but not limited to, unused or abandoned machinery, equipment or appliances, and all forms of waste and refuse of any type of materials, including scrap metal, glass, industrial waste and other salvageable materials, unless such items are held for resale, in a manner such that they cannot be seen from any public highway, road, street, avenue, lane or alley, stream, or public property, which is maintained by the Township, or by the Commonwealth of Pennsylvania.

B. Storing or accumulating abandoned or junked motor vehicles that can be seen from any public highway, road, street, avenue, lane or alley, stream, or public property, which is maintained by the Township, or by the Commonwealth of Pennsylvania. All such vehicles must be moved within thirty (30) days, or, if at vehicle repair businesses, within sixty (60) days.

C. Storing or accumulating more than three (3) antique or collector motor vehicles for restoration which are neither sheltered by a building nor enclosed behind an evergreen or solid fence as permitted by applicable zoning ordinances; or storing or accumulating in an unordered fashion three (3) or less antique or collector motor vehicles for registration.

D. Draining or flowing, or allowing to drain or flow, by pipe or other channel, whether natural or artificial, any foul or offensive water or drainage from sinks, bathtubs, wash stands, lavatories, water closets, swimming pools, privies, or cesspools of any kind or nature whatsoever, or any foul or offensive water, or foul or offensive drainage of any kind from property along any public highway, road, street, avenue, lane or alley, or from any property into or upon any adjoining property.

E. Draining or flowing, or allowing to drain or flow, any water or drainage from within dwellings situate upon property along any public highway, road, street, avenue, lane or alley in the Township, into or upon the cartway or traveled portion for said drainage by means of a drainage ditch or otherwise.

F. Burning of tires or tar products.

G. Maintaining, or causing to be maintained, any dangerous structure, including, but not limited to, abandoned or unoccupied buildings or parts of buildings in a state of dilapidation or disrepair.

H. Permitting the growth of any grass, weeds, noxious weeds, or any vegetation whatsoever, not edible or planted for some useful, legal or ornamental purpose, to conceal any rubbish, garbage, trash or any other violation of this ordinance.

I. Permitting or allowing any well, cistern, or open pit to be or remain uncovered.

J. Pushing, shoveling, or otherwise depositing snow upon the cartway or traveled portion of any public highway, road or street which is maintained by the Township or by the Commonwealth of Pennsylvania, and allowing same to remain thereon.

K. Allowing or permitting any excavation, material excavated, or obstruction, on or adjoining any highway, street, or road to remain opened or exposed, without the same being secured by a barricade, temporary fence, or other protective materials.

L. The uncontrolled use of shopping carts, including but not limited to the following:

1. Failure on the part of a store owner offering the use of shopping carts as part of customer service to retrieve shopping carts that have been taken off-site within twenty-four (24) hours of being alerted to the presence of the off-site shopping cart.

2. Failure on the part of a store owner offering the use of shopping carts as a part of customer service to corral shopping carts at a frequency sufficient to prevent the carts being taken

off-site.

3. Failure on the part of a store owner offering the use of shopping carts as a part of customer service to corral shopping carts at a frequency sufficient to prevent a limitation in available parking or a decrease in safe internal traffic circulation.

4. Removal of a shopping cart from the premises of any store without the expressed written consent of the cart owner.

5. Failure of any real private property owner to return a shopping cart left on that owner's property or failure to contact the owner of the shopping cart and make the owner aware that a shopping cart has been taken off-site.

M. Failing to remove snow from any sidewalk, right-of-way, driveway, or parking lot open to public use within twenty-four (24) hours of the end of the most recent snowfall.

N. Failure on the part of the owner, custodian or keeper of any dog to curb constant barking of any such dog.

O. Allowing a dog to run at large at any time, either upon any of the streets, roads, alleys or public grounds in the Township, or upon the property of another than the owner, custodian or keeper of such dog, unless accompanied by and under the immediate control of such owner, custodian or keeper.

P. Storing or accumulating tires or other material suitable as breeding habitat for mosquitoes outside for more than three (3) days between the months of March and October and for more than one (1) week during any other time of the year.

Q. Discharging stormwater or redirecting stormwater in a manner where flooding, excessive wetness, erosion, or other damage occurs to an adjacent property without that property owner's expressed written approval.

R. Causing any noise not in compliance with the performance standards addressing noise in the Stroud Township Zoning Ordinance.

S. Causing any vibration not in compliance with the performance standards addressing noise in the Stroud Township Zoning Ordinance.

T. Causing glare not in compliance with the performance standards addressing glare in the Stroud Township Zoning Ordinance or directing any exterior light in a manner that it shines onto an adjacent property or into an adjacent building without the expressed written permission of the adjacent property owner.

U. Allowing trash dumpsters or waste containers to overflow or to be kept or maintained without lids so as to prevent accidental fire or malicious mischief.

SECTION 3:

WRITTEN NOTICE TO VIOLATORS REQUIRED:

Whenever a condition constituting a nuisance is created or maintained, the Board of Supervisors shall cause written notice to be served upon the owner in one of the following manners:

A. By making personal delivery of the notice to the owner;

B. By handing a copy of the notice, at the residence of the owner, to an adult member of the family with which the person resides, but if no adult member of the family is found, then to an adult person in charge of such residence;

- C. By fixing a copy of the notice to the door at the entrance of the premises in violation;
- D. By mailing a copy of the notice to the last known address of the owner by certified mail;
- E. By publishing a copy of the notice in a local newspaper of general circulation within Monroe County, Pennsylvania, once a week for three (3) successive weeks.

Such notice shall set forth in what respect such condition constitutes a nuisance, whether removal is necessary and required by the Township, or whether the situation can be corrected by repairs, alterations, or by fencing or boarding, or in some way confining and limiting the nuisance. Such notice shall require the owner to commence action in accordance with the terms thereof within twenty (20) days, and thereafter to comply fully with reasonable dispatch, with all material to be supplied and work to be done at the owner's expense; provided, however, if any provision of Section 2(F), (I), (J), or (K) is violated, and if the circumstances require immediate corrective measures, such notice shall require the owner to immediately comply with the terms thereof.

SECTION 4: PENALTY FOR VIOLATION:

If the owner, after receiving due notice, refuses to comply with the terms thereof:

The owner shall be guilty of a violation of this ordinance, and shall, upon summary conviction thereof, pay a fine of not more than One Thousand (\$1,000.00) Dollars and the costs of prosecution, including but not limited to attorney's fees, engineering fees, and court costs, and, in default of payment of such fine and costs of prosecution, to undergo imprisonment of not more than ten (10) days, provided further, that each day's continuance of a violation shall constitute a separate offense. The Board of Supervisors may direct the removal, repair, or alteration, as the case may be, to be done by the Township and to certify the costs thereof to the Township Solicitor. The cost of such removal, repairs or alterations shall be a lien upon such premises from the time of such removal, cutting, repairs and alterations, which date shall be determined by the certificate of the person doing such work, and filed with the Township Secretary, and which claim shall be filed against the owner of the subject premises in the manner allowed by law for the filing of a municipal lien.

The Township, by means of a complaint in equity, may compel the owner of the premises to comply with the terms of any notice of violation, or seek any such other relief as any such court of competent jurisdiction is empowered to afford.

BOROUGH OF MOUNT POCONO
MONROE COUNTY, PENNSYLVANIA

ORDINANCE NO. ____ OF 2019

AN ORDINANCE AMENDING THE ZONING ORDINANCE, CHAPTER 215 OF THE CODE OF THE BOROUGH OF MOUNT POCONO, MONROE COUNTY, PENNSYLVANIA, TO UPDATE SIGN STANDARDS FOR PLANNED COMMERCIAL DEVELOPMENTS AND/OR PLANNED INDUSTRIAL DEVELOPMENTS.

BE IT HEREBY ORDAINED AND ENACTED by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania, by the authority of and pursuant to the provisions of Act of July 31, 1968, P.L. 805, No. 247 of the General Assembly of the Commonwealth of Pennsylvania, as reenacted and amended, known and cited as the *Pennsylvania Municipalities Code*; that the Borough of Mount Pocono's Zoning Ordinance Chapter 215 of the Code of the Borough of Mount Pocono is amended as follows:

ITEM 1

Chapter 215 Zoning, Section § 215-97.E is hereby amended to add the following:

- (1) Directory Sign Regulations. A Directory Sign permitted above shall comply with the following:
 - (a) Sign Area. The sign area shall not exceed 200 square feet;
 - (b) Sign Height. The sign height shall not exceed 25 feet;
 - (c) Individual Business Listing Size. The sign may include individual listings of businesses within the Planned Commercial Development. No individual business listing on the Directory Sign shall utilize letters, words and/or symbols less than 4 inches in height; and
 - (d) Separation. A Directory Sign shall be exempt from the freestanding sign separation requirement of § 87.G of this Chapter. Rather, a Directory Sign shall be no less than 125 feet from any other freestanding on-premises sign.

Severability

Should any section, subsection, clause, provision or other portion of this Ordinance be declared invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this Ordinance; the Board of Supervisors

having adopted this Ordinance as if such invalid portions had not been included therein.

Interpretation

The object of interpretation and construction of this Ordinance and/or the provisions thereof shall be, if possible, to give effect to all of its provisions. Wherever a provision of this Ordinance shall be in conflict with another provision in the same section or another part of this Ordinance or another Ordinance or part thereof, the two (2) shall be construed, if possible, so that the effect may be given to both.

Effective Date

This Ordinance shall become effective immediately upon adoption.

Adoption

ORDINANCE ORDAINED AND ENACTED this ____day of _____, 2019, by the Borough Council of the Borough of Mount Pocono, Monroe County, Pennsylvania, to be effective immediately.

BOROUGH OF MOUNT POCONO

By: _____,
Council President

ATTEST:

Lori Noonan, Borough Secretary

APPROVED this ____ day of _____, 2019.

By: _____
Mayor

**Sanitation Committee Report
June 2019**

The following is important “by the number” information for the month of June regarding sanitation/recycling:

# OF TRASH CERTS GIVEN	2
# OF SHERIFF’S SALES PROVIDED	1
MAY RECYCLING TONAGE	19.88 tons
MAY GARBAGE/REFUSE TONAGE	60.83 Tons
# EMAIL COMMUNICATIONS (sent & received from Secretary/Treasurer)	42
Pick Up the Pocono’s	Mark your calendars: Saturday, September 28, 2019

Respectfully submitted,

Lori Noonan, Borough Secretary

A black and white photograph of a person wearing a trench coat and dark pants, crouching on a sidewalk next to a car. The car has a large, stylized bulldog logo on its hood with the text "BULLDOG" and "COMPUTER AND NETWORK SUPPORT" below it. The license plate area says "DINOCAR". The background shows a building with many windows and balconies. The overall tone is gritty and urban.

Website Maintenance Proposal

Written by Carmine J. Corridore

SECTION 1

Welcome Page

Underdog Computer and Network Support LLC.

Website Support and Maintenance

About Underdog Computer and Network Support

At Underdog, our passion for technology and what it can do for people and businesses is our driving force. Our goal is to improve your life by making it easier to harness technology on every level. We do this by using almost three decades in the field evaluate, educate, support, troubleshoot, design, and spearhead the installation, upgrading, and configuration of operating systems and network devices. Small businesses are the foundation of this country, and Underdog Computer is the premier technical support firm that is a natural extension for all businesses in the Poconos.

SECTION 2

Plan Details

Our **Website Maintenance** Plan

Web Maintenance Basic Plan Details:

The monthly plan will consist of executing the following services. Underdog Computer and Network Support LLC will:

- Update WordPress to the latest version
- Update WordPress plugins to their latest version
- Unlimited page adds, uploads and page modifications a month.
- Provide a detailed Monthly Report of updates and findings
- Provide ongoing email support

Services Explicitly Excluded from Plan:

The following is not included in the web maintenance plan

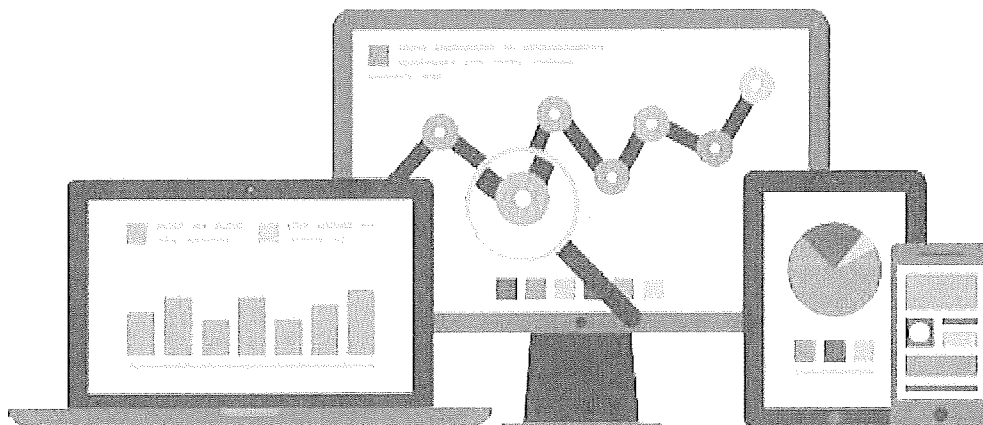
- Website Backup
- Website Security
- Website Hosting
- Major updates or design changes to the website. *Major is defined as the look and functionality of the website. These are considered redesigns and will be subject to additional costs.*

Your Monthly Investment

It's not a fee. It's an investment

We have kept our fees simple.

Just one, clear monthly investment to ensure your website continues to work well and keeps your business flowing.



BASIC WEBSITE MAINTENANCE
Basic Website Maintenance

\$75 /month

Monthly Total \$75/month

Peace of mind, **made Simple.**

SECTION 4

FAQs

Frequently Asked **Questions**



Why do I need an ongoing plan when my web host updates my WordPress version?

Web hosting providers may or may not update your WordPress software for you (please check their policy), but all web hosts will not update your plugins.

WordPress plugins are created by multiple authors, and are consistently updated to newer versions to comply with the latest version of WordPress, or to address security issues and bugs. It is not guaranteed that the mandated updates to WordPress will not break the website, nor that plugins will continue to function if not updated.

For this reason, having a trained web specialist on hand to monitor the website is necessary to update plugins, rollback plugins, replace plugins or even adjust the theme to continue optimal performance.

Can I cancel anytime?

Yes, you can cancel anytime. You are under no obligation to continue the ongoing service. We just ask you give us [30 days] notice so we can carry out our last thorough update of the website and remove our administrator credentials.

How do I contact you when I have a problem?

We provide a support ticket desk for quick turnaround and tracking of all support requests. You can submit all requests to support@underdog-development.com and we will reply within normal business hours.

SECTION 5

Terms & Conditions

Terms & Conditions

Authorization:

You are engaging Underdog Computer and Network Support LLC, as an independent contractor to perform work as described in the package(s) or service(s) you have purchased. In the event access to your website is necessary, you hereby authorize Underdog Computer and Network Support LLC access and "write permissions" to all directories and files of your account with any other third party hosting provider, as well as permission to install any necessary WordPress plugins for maintenance and security.

Pricing & Payments:

Once a client of Underdog Computer and Network Support LLC, you authorize Underdog Computer and Network Support LLC to charge the payment method you submitted for all the invoices generated for the services rendered under this ongoing website care plan.

Cancellation:

Cancellation of any monthly recurring service can occur at any time after your first one month (30 days) of service.

In order to cancel your recurring payment or change payment method, simply contact Underdog Computer and Network Support LLC prior to your payment's due date.

Third Party or Client Page Modification:

You acknowledge that you or your staff have access to independently edit or update web pages within the WordPress platform.

You also acknowledge that anyone other than **Mount Pocono Borough** or its subcontractors who attempt to update the website and damages the design or impairs the ability for the web pages to display or function properly, may result in the time to repair the web pages in order to restore the website.

You further acknowledge that the services under the excluded section Underdog Computer and Network Support LLC is not covered under this contract and are subject to additional costs.

In this event, damages will be assessed at an *hourly rate of \$95.00* with a one-hour minimum. Work to repair the website from third-party modifications is outside of the support time and scope of the ongoing website care plan.

Limitation of Liability; Disclaimer of Warranties:

Although there are limitations to the guarantees we can provide, your satisfaction is very important to us. Please read and understand our limits of liability before engaging in our services.

Although we strive for your website's optimal performance and security, we did not build the WordPress software or plugins used on the website, nor are you supplying the hosting platform it runs on.

For this reason, Underdog Computer and Network Support LLC does not represent, guarantee or warrant that the functions contained in these web pages or internet website will be uninterrupted, error-free, free from loss, corruption, attack, viruses, interference, hacking, or other security intrusions, and Underdog Computer and Network Support LLC disclaims any liability relating thereto.

To the extent not prohibited by law, in no event will Underdog Computer and Network Support LLC be liable to the client or any third party for any damages, including, but not limited to, any lost profits, lost savings, loss of data, business interruption, or incidental, consequential or special damages arising out of the operation of or inability to operate these web pages or website, however, caused, even if Underdog Computer and Network Support LLC has been advised of the possibility of such damages.

Ready to go ahead?

Go to 'Next Steps' to sign your
proposal!

SECTION 6

Next Steps

Take the **Next Step**

Let's Get Started

To proceed with the ongoing website care plan:

- Sign and agree to the proposal and terms in the section below

Please sign above to **approve your proposal.**

Zoning / Code Enforcement Office
June 2019 - Report to Council

Permits / Certificates Issued (6/1 to 6/30):

Roof – 2

Excavation – 1

New Driveway - 1

Fees (6/1 to 6/30): \$465.50

Rental Inspections: 2

Additional Work / Activities:

- 6/3 - Council meeting.
- 6/5 – Short Term Rental Roundtable
- 6/17 – Council Work Session
- 6/19 – Planning Commission
- Issued 18 Violation Advisory Notices
- Weekend monitoring of STR properties - #1 Summit and #10 Shelly

Respectfully submitted,

Dennis Noonan
Zoning / Codes Enforcement