

**MOUNT POCONO BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
MONDAY, FEBRUARY 10, 2014  
7:00 P.M.**

President J. Finnerty opened the Regular Meeting at 7:00 P.M. with the following members present: Council Members, D. Casole; F. O'Boyle; K. Davis; C. Williams; and, W. Jabara. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

Vice President R. Gross was absent.

The Pledge of Allegiance was said by all.

**PRELIMINARY ANNOUNCEMENTS**

None

**APPROVAL OF MINUTES**

Councilwoman D. Casole moved to approve the minutes of the Re-Organization Meeting minutes of January 6, 2014, as presented. Councilman F. O'Boyle seconded. Motion carried unanimously.

Councilman k. Davis moved to approve the minutes of the Public Hearing and Regular Meeting of Monday, January 6, 2014, as presented. Councilwoman C. Williams seconded. Motion carried unanimously.

**OFFICERS' REPORTS**

**PRESIDENT**

President J. Finnerty stated that he postponed last week's meeting until tonight for the benefit of the public due the snow. He then assigned the committees as follows:

- Planning: Councilman W. Jabara; Councilman K. Davis; and, Councilwoman D. Casole
- Stormwater: Councilman W. Jabara; and, Mayor F. Courtright
- Utilities: Vice President R. Gross; and, Councilman F. O'Boyle
- Water: Councilwoman D. Casole; and, Councilman F. O'Boyle
- Streets: Councilman W. Jabara; and, Councilman K. Davis
- Sanitation: President J. Finnerty; and, Mayor F. Courtright
- Buildings: Vice President R. Gross; and, Councilman F. O'Boyle
- Budget & Finance: Mayor F. Courtright; Councilwoman D. Casole; and President J. Finnerty
- Recreation: Councilman K. Davis; and President J. Finnerty
- Personnel: Councilwoman D. Casole; Mayor F. Courtright; and, President J. Finnerty
- Regional Police: Vice President R. Gross; Mayor F. Courtright; and, C. Williams
- Regional EMS: Mayor F. Courtright; and, Councilwoman C. Williams
- COG: Councilman W. Jabara; Vice President R. Gross; and, Councilman K. Davis
- Open Space: Councilwoman D. Casole; and, President J. Finnerty
- PARC: Councilman K. Davis
- Five Points Intersection/ Traffic: Councilman W. Jabara

President J. Finnerty noted that we need an Emergency Management Coordinator, as Jeff Woehrle had decided to resign.

Borough Secretary/ Treasurer L. Noonan noted that she spoke with Randy Altomose who is the Assistant Emergency Management Coordinator and he is not able to take over as the Emergency Management Coordinator.

Councilman F. O'Boyle noted that Mr. Altomose is now the Assistant Chief of the Pocono Mountain Volunteer Fire Company and that as of January 1, 2014, the Fire Chief is Dan Luddeni. It was noted that possibly Dan Luddeni might want to be the Borough's Emergency Management Coordinator although it was noted by the Borough Secretary/ Treasurer that he was not a resident of the Borough and that may be one of the requirements.

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**MAYOR**

Mayor F. Courtright discussed UGI and the gas line installation and stated that the biggest question asked of him on the official Facebook page is questions regarding UGI gas hook ups. He suggested that anyone who is interested go to the UGI webpage and send inquires directly to UGI.

Mayor F. Courtright stated that Mr. Woehrl is willing to volunteer his services as the Borough's Emergency Management Coordinator until a replacement can be found.

Mayor F. Courtright also discussed the official Mount Pocono Facebook page now has 171 members. He noted that he has posted some old photos of the some of the old resorts and this generated some great discussions, and he thinks that the historical committee should form an official Facebook page to help preserve the history of the Borough.

Mayor F. Courtright noted that on February 14, 2014, Mount Airy will be holding wedding renewals for anyone who may be interested.

Councilman K. Davis discussed the official Facebook page for the Borough of Mount Pocono and asked if it was ever monitored for negative comments and also suggested that a disclaimer should be put on the page for the protection of all the elected officials and anyone else represented by that page.

**TREASURER'S REPORT**

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 510,865.44
PENN SECURITY GENERAL FUND ACCOUNT	20,712.71
CAPITAL RESERVE ACCOUNT	48,433.11
BANNER BEAUTIFICATION ACCOUNT	1,957.37
STATE LIQUID FUELS	38,807.12
PARK & RECREATION FUND	10,698.02
PLANNING COMMISSION REIMB. FUND	52,067.68
ROAD FUND – GENERAL FUND	28,932.17
STORMWATER FUND	134,637.58
GENERAL FUND RESERVE PLGIT ACCOUNT	41,382.87
SANITATION FUND	14,705.76
ROUTE 940 CORRIDOR FUND	55,000.00
FIVE POINT INTERSECTION FUND	<u>327,058.48</u>

**GRAND TOTAL** **\$ 1,285,258.31**

Councilman W. Jabara requested that an additional footnote be added to the Cash Report: footnote #3 next to the Stormwater Fund and would state \$78,000.00 LTS money contained in this figure and must be used for the Church Avenue/ Center Avenue Stormwater Project.

Councilman W. Jabara also requested that the bill from Signal Services be removed and paid from the 940 Corridor Fund.

Councilman K. Davis moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, February 10, 2014, with the corrections as noted by Councilman W. Jabara. Councilman F. O'Boyle seconded. Motion carried unanimously.

Borough Secretary/ Treasurer L. Noonan also discussed the Keystone Grant Application which is a \$50,000.00 grant with a 50/50 match that the Joyce Onsted the Borough's Grant Writer would like to apply for.

There was some discussion regarding the amount of the matching funds needed with the Borough Secretary/ Treasurer noting that the Borough would need to come up with the match of \$50,000.00. It was explained that the grant would be

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used for the rehabilitation work on the Borough building for replacement windows; a new roof; the handicap ramp; a new boiler; and, a new HVAC system. The anticipated cost of these repairs is \$126,361.00.

After some discussion regarding the amount of the work to be done, Councilman W. Jabara moved to instruct Joyce Onsted to apply for the Keystone Grant and that the Borough would come up with fifty percent (50%) match of \$50,000.00. Councilman F. O'Boyle seconded. Motion carried unanimously.

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

ACE Hardware	(small tools/ supplies)	\$ 324.61
Amerhealth Casualty Services	(workers comp)	2,191.20
Berkheimer Associates	(LST commission)	306.11
Blue Cross of NEPA	(health insurance)	8,867.98
Boston Mutual	(life/ disability insurance)	234.15
Joseph W. Brady	(reimb. For photo developing)	7.07
C & S Brothers, Inc.	(nameplate)	20.00
H. Clark Connor	(February retainer PC Solicitor)	500.00
Cyphers Truck Parts	(plow bolts)	131.89
Delage Landen	(ZO large format copier)	217.00
Ehrlich	(pest control)	79.34
EM Kutz, Inc.	(filters)	783.78
First national Bank	(webpage calendar)	76.50
G & K Services	(uniforms/ rug service)	309.56
Gilmore & Associates	(engineering)	850.00
Home Depot	(gloves)	20.95
JNK Hydrotect & Extinguisher Supply	(fire extinguisher testing)	549.70
Lowe's	(maint. Water cooler/ thermometer)	117.78
NAPA Auto parts	(vehicle parts)	150.45
Nagle Elevator Inspection	(routine elevator/ lifting device inspection)	70.00
Newman, Williams, Mishkin	(Sol. Fareri fees RE: Sparacino)	319.00
Panko Reporting	(court stenographer)	135.00
Payrolls Unlimited	(payroll service)	116.00
PPL	(electric)	1,144.95
Plociniak oil Co.	(heating oil for bldgs. 3 deliveries)	5,892.03
PA American Water Co.	(Boro bldg. /hydrants)	1,239.18
PA Assoc. of Municipal Administrators	(annual dues)	140.00
PA Paper & Supply	(bldg. paper supplies)	266.40
PA One Call System, Inc.	(monthly service)	29.65
PA State Association of Boroughs	(Yearbook listings)	40.00
PA State Association of Mayors	(annual dues)	60.00
Pocono Mountains COG	(annual dues)	200.00
PM Public Library	(delinquent tax distribution)	591.85
PM Vol. Fire Company	(delinquent tax distribution)	591.85
PM Regional EMS	(delinquent tax distribution)	295.93
PM Regional Police	(1 <sup>st</sup> quarter payment)	159,733.70
PM Regional Police	(mortgage)	3,010.44
Pocono Record	(advertising)	102.40
Pocono Springs	(water – 2 months)	74.70
Postage Plus	(ink for postage meter)	106.61
Ray Price Ford	(parts)	37.72
Reliable Sign	(posts/bolts)	663.50
Response Computers	(service/ repairs maint. Computer)	288.00
Selective Insurance	(insurances)	2,052.00
Signal Service, Inc.	(repairs to 940/ Industrial)	1,125.00
Stratix Systems	(wide format copier)	475.00

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Summit Welding	(repairs to plow)	\$ 832.50
Sunoco (COSTARS)	(gas/ diesel)	2,277.10
ThyssenKrupp Elevator	(service)	159.74
US Bank	(copier)	317.06
Verizon	(phone)	368.28
Verizon Wireless	(cell phones)	121.41
United Concordia	(dental)	362.40
Wal-Mart	(bldg. supplies)	83.98
Yanaroa Enterprises	(test backflow valves)	<u>250.00</u>

**GRAND TOTAL** **\$ 199,311.45**

**BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

Mt Pocono Payroll	(w/e 01/08/14)	\$6,111.32
Mt Pocono Payroll	(w/e 01/15/14)	5,421.83
Mt Pocono Payroll	(w/e 01/22/14)	5,957.73
Mt Pocono Payroll	(w/e 01/29/14)	6,534.81
Mt Pocono Payroll	(w/e 02/05/14)	<u>5,789.69</u>

**GRAND TOTAL** **\$29,815.38**

**BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:**

American Rock Salt Company	(de-icing salt)	\$11,214.40
Lehigh Hanson Aggregates	(anti-skid)	5,771.65
PPL	(electric)	<u>1,951.90</u>

**GRAND TOTAL** **\$ 18,937.95**

**BILLS TO BE PAID FROM BEAUTFICATION FUND:**

Stroudsburg Granite Company	(paver inscriptions)	<b><u>\$ 550.00</u></b>
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**SOLICITOR**

Solicitor J. Fareri stated that we have been notified by Donaghy Insurance Agency who is the agent authorize to provide bonds for the Tax Collector that there is an issue with obtaining the bond for the Tax Collector. He noted that Donaghy Insurance is working with our Tax Collector to try to clear up this issue and that should a bond not be able to be secured, then Borough Council would need to take other action prior to March 1<sup>st</sup>.

It was agreed that Solicitor J. Fareri would closely monitor this situation.

**PERSONS TO BE HEARD**

**Dr. Gregory Pence, Pocono Boulevard**

Dr. Pence congratulated the new Borough Council members and noted that the Borough Council does an awesome job managing the Borough, however he disagrees on one (1) item with Borough Council and that is the Sidewalk Snow Removal Ordinance. He discussed a petition that he submitted to the Borough Council a couple years ago with sixty-three (63) signatures requesting that the Borough Council not adopt the Sidewalk Snow Removal Ordinance. He noted that he received a civil complaint on December 18, 2013 and last week he defended that before District Justice Riley. He received a fine for one (1) day plus cost. He also noted that he sent out a letter to residents on Fairview Avenue and Pocono Boulevard and some of them are here this evening in regards to the Snow Removal Ordinance and the difficulty it

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is for the residents and business owners to clear snow from Fairview Avenue and Pocono Boulevard due to the sidewalks being along a state route.

There was a lengthy discussion between several members of the community: Vince April of the Old Village Trader was present along with Mr. Zeiler of Fairview Avenue, who has an antique shop, discussed the amount of snow and the need for assistance to remove said snow.

Various ideas were floated ranging from: the Borough contracting with somebody privately to remove the snow and the Borough road employees removing the snow and each property owner receiving a bill for said expense.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**PMVFC, 2013 Annual Report/ 2014 Contract**

Borough Council was in receipt of the 2013 Annual Report from the Pocono Mountain Volunteer Fire Company (PMVFC) and the 2014 Annual Contract. It was noted that the contract includes a \$3,000.00 payment to help with the fuel costs of the fire trucks.

It was agreed that a \$3,000.00 check would be sent along with the signed contract to the PMVFC.

Councilwoman D. Casole moved to accept the 2013 Annual Report and to execute the 2014 contract with the PMVFC and to send the \$3,000.00 for fuel along with the contract. Councilwoman C. Williams seconded. Motion carried unanimously.

**Primary EMS Designation**

Councilman W. Jabara moved to designate Pocono Mountain Regional EMS as the Borough's primary ambulance services through 2018. Councilman F. O'Boyle seconded. Motion carried unanimously.

**Retain the Rain Project Partnership**

Borough Council was in receipt of a request from the Monroe County Conservation District to do a project partnership for Retaining the Rain a rain barrel education program.. It was noted that the Borough Council would receive one (1) of the nicely painted rain barrels for the front of the Borough build and also that we would display some informative information regarding rain barrels on our website.

Councilman F. O'Boyle moved to assist with the project promotion through the Borough's website and newsletter for Retain the Rain II Project Partnership with the Monroe County Conservation District. Councilwoman D. Casole seconded. Motion carried unanimously.

**PARC Approval of Expenditures**

Councilman W. Jabara moved to approve the expenditure of one to two thousand dollars (\$1,000.00-\$2,000.00) for the Pocono Area Commission (PARC) which would be used to update the master site sketch plan for Seven Pines properties. Councilman F. O'Boyle seconded. Motion carried unanimously.

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**Spring Road Safety and Maintenance Seminar**

Councilman W. Jabara moved to approve sending Councilman K. Davis and one (1) employee to the Spring Road Safety and Maintenance Seminar at a cost of \$50.00 each. Councilwoman D. Casole seconded. Motion carried unanimously.

**Turkey Hill**

Councilman W. Jabara discussed a meeting that he, Mayor F. Courtright and Councilman F. O'Boyle attended a couple of weeks ago regarding the proposed Turkey Hill project at Pine Hill Road SR 611. It was noted that this is the site where the closed Exxon station is currently. Councilman W. Jabara also discussed the possibility of how Borough Council felt about designating \$125,000.00 from the Five Points Fund to help fill the gap with the project for the traffic signal at Pine Hill Road and SR 611.

It was stated that this will be further discussed at the work session on February 26<sup>th</sup>.

**STANDING COMMITTEES**

**Regional Police**

Mayor F. Courtright noted that the Regional Police Commission will be meeting tomorrow night and it will be discussing the GPS contract for GPS units in each vehicle at a cost of \$33,000.00 and he feels that there's a possibility that the union contract will be discussed and voted on at that meeting.

**Stormwater**

Councilman W. Jabara stated that the Church Avenue/ Center Avenue stormwater project has been a lengthy process because it took over five (5) years to get the right-of-ways needed for this project. He also noted that he was negligent in requesting that \$2,000.00 be transferred from the Stormwater Fund to the General Fund to offset the engineering fees incurred last year for stormwater related issues.

Councilman W. Jabara moved to transfer \$2,000.00 from the Stormwater Fund to the General Fund. Councilwoman D. Casole seconded. Motion carried unanimously.

Councilman K. Davis discussed the Belmont Avenue Bridge and this should also be an item to be discussed at the February 26<sup>th</sup> work session.

**PUBLIC PARTICIPATION**

**Mike Oser, Fairview Avenue**, suggested that the Borough Council's meeting packets be posted on the website for anyone who would like to review them prior to the meeting.

There being no further business or any further public participation coming before the Board, Councilman F. O'Boyle moved to adjourn at 9:15 P.M. Councilman K. Davis seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary