

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 5, 2018
7:25 P.M.**

President C. Williams opened the Regular Meeting at 7:25 P.M. with the following members present: Vice President F. O'Boyle; Councilmembers: S. Stewart-Keeler; D. Casole; K. Transue; A. Montanez; and, M. Hensel. Mayor F. Courtright, Solicitor A. DeAngelo and Borough Secretary/ Treasurer L. Noonan were also present.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember K. Transue moved to approve Re-Organization Meeting minutes of Tuesday, January 2, 2018, as presented. Councilmember M. Hensel seconded. Motion carried unanimously.

Councilmember K. Transue moved to accept the Regular Meeting minutes of Tuesday, January 2, 2018, as presented. Councilmember A. Montanez seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President C. Williams discussed a Free Tax Return Program being offered by the United Way of Monroe County. She extended a warm welcome and stated it was nice to see so many people in attendance this evening.

MAYOR

Mayor F. Courtright welcomed the crowd, noted that it was nice to see so many people in attendance. He mentioned that we still have openings on several boards and that if anyone in the audience is interested in serving to please step up and serve on a board.

TREASURER'S REPORT

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 29,303.56
PENN SECURITY GENERAL FUND ACCOUNT	42.21
CAPITAL RESERVE ACCOUNT	1,280.83
BANNER BEAUTIFICATION ACCOUNT	3,142.60
STATE LIQUID FUELS	30,485.94
PARK & RECREATION FUND	871.05
PLANNING COMMISSION REIMB. FUND	9,747.01
ROAD FUND – GENERAL FUND	3,545.32
STORMWATER FUND	67,659.01
GENERAL FUND RESERVE ACCOUNT	1,107.19
SANITATION FUND	20,144.18
INTERSECTION& SIGNALIZATION FUND	<u>482,490.40</u>
GRAND TOTAL	<u>\$649,819.30</u>

Councilmember D. Casole moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, February 5, 2018, as presented. Councilmember S. Stewart-Keeler seconded. Councilmember M. Hensel abstained. Motion carried.

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BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(vise grips, nuts & bolts, tarps)	\$ 104.39
AmTrust North America	(workers comp)	3,015.00
Berkheimer Associates	(LST Commission)	9.57
Blue Ridge Communications	(phones)	396.08
Cintas	(uniforms & rugs)	371.22
Cyphers Trucks Parts	(tire chains)	132.42
ESSA	(loan payment)	2,309.20
Ehrlich	(pest control)	88.00
FNB Visa	(Go Daddy, parts to repair broken pipe)	532.23
FP Mailing Solutions	(postage meter)	75.00
Highmark Blue Shield	(health insurance)	15,225.82
Kimball Midwest	(lubricant & blade)	310.08
Russell R. Kresge, Jr.	(Nov/Dec Eng. Fees)	696.00*
EM Kutz, Inc.	(truck parts)	888.02
Robert M. Maskrey, Jr.	(ZHB Solicitor Nov & Dec 2017)	1,674.00
MetLife	(life/disability insurance)	284.75
Modern	(PM of generator)	285.00
NAPA Auto Parts	(parts, clamps, couplers)	110.63
Newman, Williams, Mishkin	(Fareri: ZHB & Gelt Properties)	95.00
One Eight Five Media, LLC	(web administration)	75.00
PA Paper & Supply	(brown towels & garbage bags)	65.29
PA American Water	(boro bldg.)	52.27
PP &L	(electric – two months)	4,298.78
PA One Call	(monthly service Dec & Jan)	27.01
Payrolls Unlimited	(December 2017)	114.35
Plociniak Fuel	(boro bldg. & Maint heating oil)	4,070.55
Pocono Mountain Regional Police	(February Mortgage Payment)	2,792.12
Pocono Record	(advertising Nov & Dec 2017)	202.28
Scott's Signs & Printing	(nameplates)	115.00
Selective Insurance	(insurances)	2,665.00
Service Tire Truck Centers	(2004 case backhoe loader)	651.60
Steele's Hardware	(storage box)	5.99
Tulpehocken Spring Water	(water for coolers)	60.00
US Bank	(copier lease)	294.10
Verizon Wireless	(cell phones)	140.86
Wal*Mart	(bldg. & Maint. Supplies)	<u>111.66</u>

GRAND TOTAL **\$42,344.27**

*Engineer Reimbursables \$696.00

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 01/03/18)	\$ 8,511.85
Mt Pocono Payroll	(w/e 01/10/18)	6,451.09
Mt Pocono Payroll	(w/e 01/17/18)	7,003.80
Mt Pocono Payroll	(w/e 01/24/18)	<u>6,451.07</u>
Mt Pocono Payroll	(w/e 01/31/18)	

GRAND TOTAL **\$28,417.81**

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BILLS TO BE PAID FROM THE LIQUID FUELS ACCOUNT:

Cargill	(de-icing salt)	\$14,237.83
Edwards Sand & Stone	(anti-skid)	2,799.06
PP&L	(traffic signals)	<u>3,083.02</u>

GRAND TOTAL **\$20,119.91**

SOLICITOR

None

PERSONS TO BE HEARD

Dynelle Vocaturo, Quay Avenue, discussed garbage collection issues. She stated that County Waste has not been picking up her garbage and she is not pleased with their service. She also discussed the plowing of Quay Avenue, noting that she doesn't feel this has been adequate as compared to previous years.

UNFINISHED BUSINESS

Ordinance 1 of 2018 Establishing the Millage Rate

Vice President F. O'Boyle moved to adopt Ordinance 1 of 2018, Establishing the Millage Rate. Councilmember K. Transue seconded. Motion carried unanimously.

Borough Engineer Alternate Engineer

Councilmember D. Casole moved to appoint Reilly Associates as the Borough's Engineer with Barry Isset Engineering as the Alternate Engineer. Councilmember S. Stewart-Keeler seconded. Motion went to a roll call vote: Councilmember M. Hensel, "No"; Councilmember A. Montanez, "No"; Councilmember K. Transue, "No"; Councilmember S. Stewart-Keeler, "No"; Vice President F. O'Boyle, "No"; Councilmember D. Casole, "Yes"; and, President C. Williams, "No". Motion failed 6 to 1.

Councilmember M. Hensel moved to appoint Barry Isset Associates as the primary Engineer with Reilly Associates as the Alternate Engineer. Councilmember K. Transue seconded. Motion carried unanimously.

Council President Pro-Tem Appointment

Councilmember M. Hensel moved to appoint Councilmember Aida Montanez as the President Pro-Tem. Councilmember K. Transue seconded. Motion carried unanimously.

Proposed Ordinance Amendment to the B & B Ordinance – Ordinance 2 of 2018

Councilmember K. Transue moved to adopt Ordinance 2 of 2018 as presented with a minor amendment to add the word "heated" in Item 1 the R-1 Residential Low Density Single-Family as a conditional use for single-family residence of at least three thousand (3,000) *heated* square feet on lots of at least one (1) acre. Councilmember S. Stewart-Keeler seconded. Motion went to a roll call vote: Councilmember K. Transue, "Yes"; Councilmember A. Montanez, "Yes"; Councilmember M. Hensel, "Yes"; Councilmember S. Stewart-Keeler, "Yes"; Vice President F. O'Boyle, "No"; Councilmember D. Casole, "No"; and, President, C. Williams, "Yes". Motion carried 5 to 2.

Temporary Zoning Officer

Councilmember A. Montanez moved to hire Joe Brady for up to five (5) hours over the next month at \$30.00 per hour to assist with Zoning Officer duties. Councilmember D. Casole seconded. Motion carried unanimously.

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Councilmember K. Transue discussed that he is willing to volunteer and do some rental inspections to get the rental inspections caught up if permitted to do so.

Councilmember A. Montanez moved to allow Councilmember K. Transue to complete rental inspections if Solicitor J. Fareri states that there is no problem doing them. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

NEW BUSINESS

Park & Recreation

Councilmember M. Hensel moved to accept the resignation of Tom Ford from the Park & Recreation Board. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

MPMA Appointments

Councilmember K. Transue moved to appoint Michael Penn to the Mount Pocono Municipal Authority to fill the unexpired term of Jacob Seip. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Mount Pocono Planning Commission Appointments

Councilmember K. Transue moved to appoint Michael Penn as a regular member of the Mount Pocono Planning Commission and Haynes Velasco to the Mount Pocono Planning Commission to fill the vacancies for four (4) year terms. Councilmember D. Casole seconded. Motion carried unanimously.

Junior Council Person Program

Resolution 3 of 2018 was presented to Borough Council, the Junior Councilmember Resolution. It was explained that this Resolution was adopted approximately a year ago however it stated that the Junior Councilmember must be a resident of the Borough of Mount Pocono. After further research it is not necessary that the Junior Councilmember reside in the Borough and thus the wording of the Resolution has been amended.

Councilmember M. Hensel moved to adopt Resolution 3 of 2018.

RESOLUTION No. 3 OF 2018

**RESOLUTION OF THE MOUNT POCONO BOROUGH COUNCIL
AUTHORIZING PARTICIPATION IN THE
PENNSYLVANIA STATE ASSOCIATION OF BOROUGHS
JUNIOR COUNCIL PERSON PROGRAM**

WHEREAS, Mount Pocono Borough Council seeks to educate and involve the Youth of the Borough in their local government, and to reach out to involved possible future members of Council, to benefit both the youth and all residents of the Borough, and

WHEREAS, the Junior Council Person (JCP) Program as established and fostered by the Pennsylvania State Association of Boroughs (PSAB), seeks to encourage Borough to have high school or college age Borough residents participate in the workings of their local government by appointing Junior Council Person(s); and

WHEREAS, Borough Council intends to seek assistance from High School or College faculty members and guidance counselors to recommend prospective Junior Council candidates to Council, and Council plans to select a student to serve as Junior Council Person during the school year; and **WHEREAS**, the Council wishes to extend to the youth of Mount Pocono Borough a voice in the operation of this Borough and this Council; and **NOW THEREFORE BE IT RESOLVED** that:

- 1) The Council of the Borough of Mount Pocono hereby creates the position of "Junior Council Person".
- 2) The term of office shall be during the student's school year.
- 3) Candidates for the office shall submit a written application to Borough Council with a one-page cover letter highlighting the applicant's interest in the position. After considering all submissions, Borough Council shall appoint a student at a regularly scheduled meeting.
- 4) The Junior Council Person shall be a high school or college student.
- 5) The Junior Council Person shall, upon appointment, take a "Junior Council Person Pledge".

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- 6) *The Junior Council Person shall not receive compensation.*
- 7) *The Junior Council Person shall be permitted to attend all meetings of Council and all committee meetings and shall be permitted to participate fully in those proceedings, **EXCEPT** that he/she shall not be afforded the right to vote and shall not be permitted to attend executive sessions.*

Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Councilmember M. Hensel moved appoint Shawky Nabil Darwish as a Borough Junior Councilmember.
Councilmember A. Montanez seconded. Motion carried unanimously.

STANDING COMMITTEES

Planning

No meeting.

Department of Public Works

Councilmember K. Transue stated that he would like the Street Committee to meet to discuss the pole barn and other personnel items with the Street Committee.

Utilities

Councilmember M. Hensel stated that the Mount Pocono Municipal Authority is still in search of an executive director and if you are down touring the plant and, in that area, hard hats are now required. They are also working on grants. The next meeting is scheduled for this Thursday, February 8, 2018, at 7:00 P.M.

Water

Councilmember D. Casole stated that there was a water main break on Edgewood Road and some residents in the Pine Hill area were without water for twelve (12) hours, that has since been repaired.

Recreation

No meeting.

Sanitation

Councilmember A. Montanez noted that there was a meeting last week to discuss collection issues, we are still trying to iron those out and that there is a follow-up meeting with the PRDs scheduled for March 20, 2018, at 10:30 A.M.

Buildings

Vice President F. O'Boyle stated that he is trying to schedule a meeting with Dave McGarry with Schoonover and Vanderhoof to meet and discuss the pole barn.

Budget and Finance

All spending is at a minimum until tax money comes in.

Personnel

Personnel Committee has been interviewing individuals for the Zoning Officer position.

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President C. Williams stated that Borough Council needs to decide if the Zoning Officer position will be a full-time position.

After some discussion, Councilmember M. Hensel moved to make the Zoning Officer's position a full-time position. Councilmember A. Montanez seconded. Motion carried unanimously.

Regional Police/ EMS

Mayor F. Courtright noted that there were five hundred and eighty-six (586) calls for Regional EMS for 2017 and that their subscription drive begins soon.

Regarding Regional Police, he stated that the next Police Commission meeting is on February 13, 2018. Mayor F. Courtright discussed the non-mayor appointee and stated that Borough Council should make that appointment by motion.

Councilmember K. Transue moved to appoint as the Borough Council's second representative of the Pocono Regional Police Commission be Claudette Williams. Councilmember S. Stewart-Keeler seconded. Motion carried unanimously.

Mayor F. Courtright encouraged everyone to attend the Regional Police meetings.

Councilmember M. Hensel requested that if possible to receive a report on thefts at Ollie's Odd Lot, like the reports we have received of thefts at Wal-Mart.

COG

President C. Williams discussed the United Way and that they have a free tax program available if your income is under \$65,000.00 you can have your taxes filed for free. She recognized in attendance this evening, former councilmember and COG representative, Mike Oser and thanked him for his time in serving the Borough. Council President C. Williams also recognized former Council President, Karl Davis and thanked him for his time serving on the Borough Council.

PUBLIC PARTICIPATION

George Bostany, 84 Crestwood Drive, stated that he believes that the Borough should buy his property on Pine Hill road and turn it into a park.

Linda Fleming, 68 Fairview Avenue, asked about the Fairview Lake property and what was being done about it.

Councilmember M. Hensel recognized that his daughter, Colleen, has attended tonight's meeting and thanked her for staying for the entire meeting.

There being no further business or any further public participation coming before the Board, Councilmember A. Montanez moved to adjourn. Councilmember M. Hensel seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary