

**MOUNT POCONO BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
MONDAY, JUNE 2, 2014  
7:00 P.M.**

President J. Finnerty opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President R. Gross; Councilmembers, D. Casole; K. Davis; C. Williams; and, W. Jabara. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

Councilmember F. O'Boyle was absent.

The Pledge of Allegiance was said by all.

**PRELIMINARY ANNOUNCEMENTS**

None

**APPROVAL OF MINUTES**

Vice President R. Gross moved to approve the Public Hearing minutes of May 5, 2014, as presented. Councilmember K. Davis seconded. Motion carried unanimously.

Vice president R. Gross moved to approve the Regular Meeting minutes of May 5, 2014, as presented. Councilmember D. Casole seconded. Motion carried unanimously.

**OFFICERS' REPORTS**

**PRESIDENT**

President J. Finnerty noted that our July meeting will be held as scheduled on Monday, July 7<sup>th</sup>, after the July 4<sup>th</sup> holiday.

President J. Finnerty announced that Borough Council held a very rare afternoon work session on Thursday May 22, 2014 at 1:00 pm. He further noted that the work session was properly advertised. It was explained that Mr. Larry Hirshland, a developer is interested in pursuing his project that was approved a number of years ago met with Council and asked Borough Council to consider revising the Borough's Sign Ordinance to allow some free standing signs for his proposed development.

Borough resident Ernie Rath, questioned the drainage for the Hirshland project and the route that it would take.

Councilmember W. Jabara explained that the route of the drainage for this property will be routed over to Mountain Drive.

**MAYOR**

Mayor F. Courtright congratulated those who ran and won the Primary Election. He noted that the new State Representative and new State Senators are familiar with us and know what we need here in the Borough. He noted that he has done a number of weddings this month and he also attended and participated in a public hearing regarding radar which was hosted by State Representative Mario Scavello. He also noted that he will be holding the First Friday on June 6<sup>th</sup> at 5:00 P.M. He noted that there will be food and music under the pavilion behind the Borough building and invited all to attend.

**TREASURER'S REPORT**

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 981,453.64
PENN SECURITY GENERAL FUND ACCOUNT	20,712.71
CAPITAL RESERVE ACCOUNT	48,433.11
BANNER BEAUTIFICATION ACCOUNT	1,957.37

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STATE LIQUID FUELS	\$ 67,221.19
PARK & RECREATION FUND	10,698.02
PLANNING COMMISSION REIMB. FUND	52,067.68
ROAD FUND – GENERAL FUND	28,932.17
STORMWATER FUND	132,637.58
GENERAL FUND RESERVE PLGIT ACCOUNT	41,382.87
SANITATION FUND	17,047.00
ROUTE 940 CORRIDOR FUND	53,875.00
FIVE POINT INTERSECTION FUND	<u>327,058.48</u>

**GRAND TOTAL** **\$ 1,783,476.82**

Vice President R. Gross moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, June 2, 2014, as presented. Councilmember C. Williams seconded. Motion carried unanimously.

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

American Casualty Services	(workers comp down pymt.)	\$ 6,164.02
ACE Hardware	(small tools/ supplies)	388.10
Berkheimer Associates	(LST Commission)	88.47
Blue Cross of NEPA	(health insurance)	8,867.98
Boston Mutual	(life/ disability insurance)	234.15
CPC Signs	(street signs)	2,084.61
H. Clark Connor	(June retainer PC Solicitor)	500.00
CS Graphx	(annual main.t agreement permit mgr.)	1,850.00
Ewards Concrete	(concrete for flag poles)	376.00
Ehrlich	(pest control)	82.59
Fastenal	(bolts/ nuts for flag pole)	75.92
First National Bank	(new flags, flower pots, tools)	239.98
Fry Communication	(PA Bulletin)	82.00
G & K Services	(uniforms/ rug service)	296.52
Gotta Go Potties	(2 months)	340.00
Home Depot	(flowers)	202.36
Lowe's	(tree for downtown)	28.48
Martin's Power Sweeping	(street sweeping)	4,045.50
Mountain Services	(2006 Pete)	308.62
NAPA Auto parts	(vehicle parts)	118.07
PA American Water Co.	(Boro bldg. /maint garage)	58.74
PA One Call	(service)	10.20
PA Paper & Supply	(C-fold towels/ air freshener)	210.63
Panko Reporting	(court reporter PH & ZHB)	360.00
Payrolls Unlimited	(payroll service)	101.00
Pocono Lake Supply	(drain box repair)	163.56
PM Regional police	(mortgage)	3,010.44
<i>Pocono Record</i>	(advertising)	127.60
Quill	(label cleaning sheets/ staples)	56.96
Summit Welding	(weld flag pole sleeve)	425.00
Sunoco (COSTARS)	(gas/ diesel)	1,180.10
Tulpehocken Spring Water	(2 months)	60.00
US Bank	(copier)	317.06
United Concordia	(dental)	353.60
Verizon	(phone)	368.50

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Verizon Wireless	(cell phones)	\$ 120.45
Wal-Mart	(bldg. supplies)	74.82
Claudette Williams	(reimb PSAB Conference)	<u>774.05</u>

**GRAND TOTAL** **\$ 34,146.08**

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

Mt Pocono Payroll	(w/e 05/07/14)	\$ 6,392.24
Mt Pocono Payroll	(w/e 05/14/14)	5,249.42
Mt Pocono Payroll	(w/e 05/21/14)	5,196.81
Mt Pocono Payroll	(w/e 05/28/14)	<u>5,270.54</u>

**GRAND TOTAL** **\$ 22,109.01**

**BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:**

PPL	(electric)	<b><u>\$ 1,904.70</u></b>
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**BILLS TO BE PAID FROM THE PARK AND RECREATION FUND:**

Ron Emilie	(reimb for refreshments)	<b><u>\$ 27.16</u></b>
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Borough Secretary/ Treasurer scheduled a work session with the Borough Councilmembers for Wednesday, June 25, 2014, at 7:00 P.M.

Borough Secretary/ Treasurer L. Noonan advised Borough Council that Blue Ridge Cable will be installing the new digital phone lines at the Borough building on Friday, June 6<sup>th</sup> and also at the Borough's maintenance garage. She noted that there might be a period of time where we do not have telephone service or internet service just in case anyone tries to call them.

**SOLICITOR**

Solicitor J. Fareri stated that there was a Zoning Hearing Board meeting held on May 13, 2014, in regards to the Pula Crematorium. He noted that testimony was taken by the appellant and testimony from Zoning Officer J. Brady and all evidence has been submitted in regards to the Conditional Use Hearing. He also noted that the hearing adjourned at 10:00 P.M. and will be continued on Tuesday, June 10, 2014, at 7:00 P.M. He further noted that the Borough has some sound legal arguments.

**PERSONS TO BE HEARD**

None

**UNFINISHED BUSINESS**

**Proposed A-Frame Sign Ordinance**

Borough Secretary/ Treasurer L. Noonan noted that Borough Council held a Public Hearing on the proposed amendments to the A-Frame Signs Ordinance on May 5<sup>th</sup>. She also noted that we now have received the comments from the Monroe County Planning Commission and they are located in everyone's packets. She also pointed out that it was noted at the Public Hearing by Planning Commission Chairman Kevin Kirkwood, that the dimensions of the signs did not make much sense. In view of that Borough Council agreed to change bullet #3 under the A-Frame or Sandwich Board Signs to read: *The sign shall not exceed 10 square feet for each exposed surface.*

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Vice President R. Gross moved to adopt Ordinance No. 3 of 2014 Amending the Zoning Ordinance Section 215-83A Prohibited Signs and Amending the Definition of A-Frame Signs, with the noted change to 10 square feet. Councilmember K. Davis seconded. Motion carried unanimously.

**Personnel Policy Revisions**

It was noted that the Personnel Policy has been revised and has been a work in progress for some time. Borough Council had a copy of the proposed new Personnel Policy Manual with the changes in their packets. After review and discussion regarding the manual and the need for a form that the employee and direct supervisor would sign should any employee refuse to be treated or refuse medical treatment after being injured, Vice President R. Gross moved to adopt the Personnel Policy as presented. Councilmember D. Casole seconded. Councilmember K. Davis went on record as being in favor of any employee that is injured on the job be required to seek medical attention. He was not in favor of an employee being able to decline medical attention. Motion carried unanimously.

**Tar & Chip Bid Advertisements**

Vice President R. Gross moved to advertise the Tar and Chip bids as prepared and subject to a meeting being held tomorrow morning and to also advertise a Special Meeting to be held on Wednesday, June 25, 2014. Councilmember K. Davis seconded. Motion carried unanimously.

**NEW BUSINESS**

**ARLE Grant**

Borough Council was in receipt of information for an ARLE (Automated Red Light Enforcement) Grant Opportunity through Northeast Pennsylvania Alliance with an application deadline of June 30, 2014.

Vice President R. Gross moved to allow Donna Alker and Gilmore Associates along with the Borough Secretary/ Treasurer to apply for the ARLE grant to upgrade the traffic signals at the intersection of SR 940 & Oak Street. Councilmember D. Casole seconded. Motion carried unanimously.

**Recycling Pickup Date/ Change**

Borough Secretary/ Treasurer L. Noonan discussed with Borough Council a request from Kreitzer Sanitation to change the Borough's recycling pickup day from every Monday to every Thursday or every Friday, noting that it would help them tremendously with their schedule.

After some discussion regarding the contract with Kreitzer Sanitation it was agreed that the Sanitation Committee will meet with Jim Smith with Kreitzer Sanitation before the July 7<sup>th</sup> meeting.

**Monroe County Draft 2030 Plan**

Borough Secretary/ Treasurer L. Noonan noted that Borough Council has been requested to review the draft 2030 Plan for Monroe County, by the Monroe County Planning Commission. She is waiting to obtain of an electronic version of the plan to send to Borough Council for its review.

**STANDING COMMITTEES**

**Planning**

Councilmember D. Casole noted that at the last Planning Commission meeting the Grading or Filling Ordinance was discussed. She noted that the Planning Commission reviewed a sample Ordinance from Collier Township and a grading permit agreement from Ross Township. She explained that Planning Commission member R. Dorkoski suggested that the Planning Commission review and try to tighten up our Ordinance.

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**Stormwater**

Councilmember W. Jabara noted that Borough Engineer D. Alker, Councilmember F. O'Boyle and Borough Road Foreman Jim Trombetta met and reviewed some drainage issues on Summit Drive and SR 940. It was noted that Donna Alker attended the NEPA (Northeast Pennsylvania Alliance) meeting to review our grant application for Church and Center Avenue drainage issues. Councilmember W. Jabara stated that Borough Engineer D. Alker did a fabulous job.

**Utilities**

Vice President R. Gross noted that the Act 537 Plan is being amended and being reviewed by DEP and the next meeting of the Municipal Authority is Thursday, June 12, 2014.

**Water**

The fire hydrant at Burke's Tavern was discussed and it was agreed that Mr. Altmiller of PAWC would be contacted regarding the status of said hydrant.

**Streets**

Discussed earlier in the meeting.

**Sanitation**

Discussed earlier in the meeting.

**Buildings**

Vice President R. Gross noted that the Building Committee needs to work on having some repair work done on the Borough building.

**Budget and Finance**

No report.

**Recreation**

It was noted that the rededication of the new facilities located at the Oak Street Park Complex was held on May 17, 2014.

**Personnel**

No report.

**Regional Police**

It was noted that the next meeting will be held on June 10, 2014.

**Regional EMS**

No report.

**COG**

Councilmember W. Jabara stated that that there wasn't a meeting due to the Memorial Day holiday.

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**Open Space**

No meeting.

**PARC**

Councilmember K. Davis stated that there was no quorum however since they couldn't conduct regular business they reviewed the Master Site Plan.

**Five Points Intersection/ Traffic**

Councilmember W. Jabara stated that there was discussion at the NEPA regarding the Five Points Intersection.

**PUBLIC PARTICIPATION**

**Alice Makla, Knob Road**, questioned if she could put a split rail fence on James Court and requested the rock on Knob Road be painted. She reminded Borough Council' that she gave the paint to the road crew to begin work. She also discussed that the last hydrant on Knob Road still needs to be bled and discussed the status of the Mount Pocono Motel.

There being no further business or any further public participation coming before the Board, Vice President R. Gross moved to adjourn at 9:30 P.M. Councilmember K. Davis seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary