

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, JUNE 1, 2015
7:00 P.M.**

Vice President K. Davis opened the Regular Meeting at 7:00 P.M. with the following members present: Councilmembers, F. O'Boyle; D. Casole; J. Scalamandre and W. Jabara. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

President J. Finnerty and Councilmember C. Williams were absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember J. Scalamandre moved to approve the Regular Meeting minutes of May 5, 2015. Councilmember F. O'Boyle seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

No report

MAYOR

Mayor F. Courtright stated that the Memorial Day Ceremony was held on May 25, 2015, the VFW conducted the ceremony. He noted that Councilmember C. Williams gave a speech on behalf of the Borough Council and he was happy to report that there was a large turnout with over sixty (60) attendees. Mayor F. Courtright noted that this Friday, June 5, 2015, will be the First Friday for this summer and it will be held from 5:00 P.M. to dusk behind the Borough building. He invited all to attend.

TREASURER'S REPORT

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 508,783.54
PENN SECURITY GENERAL FUND ACCOUNT	20,692.71
CAPITAL RESERVE ACCOUNT	48,627.33
BANNER BEAUTIFICATION ACCOUNT	2,107.89
STATE LIQUID FUELS	53,766.70
PARK & RECREATION FUND	11,004.90
PLANNING COMMISSION REIMB. FUND	51,925.54
ROAD FUND – GENERAL FUND	96,932.17
STORMWATER FUND	131,689.43
GENERAL FUND RESERVE PLGIT ACCOUNT	41,548.82
SANITATION FUND	16,867.56
ROUTE 940 CORRIDOR FUND	53,675.00
FIVE POINT INTERSECTION FUND	<u>443,849.90</u>

GRAND TOTAL	<u>\$ 1,481,471.49</u>
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Councilmember D. Casole moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, June 1, 2015, as presented. Councilmember F. O'Boyle seconded. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(shop/ building supplies)	\$ 366.91
Berkheimer	(LST Commission)	73.47
Blue Cross of NEPA	(health insurance)	6,511.15
Blue Ridge Communications	(phones/ internet)	338.10
Boston Mutual	(life/ disability insurance)	234.15
CS-Graphx	(permit manager annual support/maint)	1,850.00
Ehrlich	(pest control)	85.00
First National Bank	(maint supplies, flowers, Flag Store)	690.42
Fry Communications, Inc.	(PA Bulleting)	82.00
G & K Services	(uniforms/ rugs)	267.48
Gilmore & Associates, Inc.	(Engineering)	1,591.50
Gotta Go Potties	(port-a-potties)	170.00
H. Clark Connor	(PC Solicitor)	525.00
Home Depot	(flower, supplies)	406.41
EM Kutz	(plow hitch)	1,975.00
Locust Ridge Quarry	(hot patch)	213.13
Lowe's	(tools)	88.27
NAPA Auto Sales	(parts)	42.20
Nagle Elevator	(routine elevator inspection)	70.00
Newman, Williams, Mishkin	(Curiel Conditional Use Hearing)	145.00
Overhead Door	(repairs to maint dept garage doors)	1,022.14
Payrolls Unlimited	(May payroll)	98.00
PA American Water	(bldgs. & fire hydrants)	782.12
PA One Call	(monthly fees)	26.81
Pocono Mtn. Reg. Police	(mortgage)	2,811.27
Pocono Mtn. Reg. Police	(monthly payment)	57,216.72
Pocono Mtn. Public Library	(2015 RE taxes rec'd May – 1 mil)	17,477.62
Pocono Mtn. Vol. Fire Co.	(2015 RE taxes rec'd May – 1 mil)	17,478.71
Pocono Mtn. Reg. EMS	(2015 RE taxes rec'd May ½ mil)	8,739.23
<i>Pocono Record</i>	(advertising)	472.80
Quill	(ink cartridges)	105.98
Response Computers	(troubleshoot problems/ web update)	70.00
Sunoco (COSTARS)	(gas/ diesel)	731.66
United Concordia	(dental insurance)	312.10
US Bank	(copier lease)	317.06
Verizon	(phone)	85.98
Verizon Wireless	(phones)	115.13
WB Mason (COSTARS)	(paper)	<u>95.87</u>

GRAND TOTAL **\$ 123,684.39**

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BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 05/06/15)	\$ 5,697.73
Mt Pocono Payroll	(w/e 05/13/15)	5,222.63
Mt Pocono Payroll	(w/e 05/20/15)	5,290.24
Mt Pocono Payroll	(w/e 05/27/15)	<u>5,395.98</u>

GRAND TOTAL **\$ 21,606.58**

BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:

PPL	(traffic signals)	<u>\$ 1,966.06</u>
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GRAND TOTAL **\$ 1,966.16**

Borough Secretary/ Treasurer L. Noonan provided Borough Council with a Zoning Officer report that she received from Mr. Joseph Brady, Zoning Officer, for the month of April and May.

Keller Masonry

Borough Secretary/ Treasurer L. Noonan noted that she was in receipt of a quote from Keller Masonry in the amount of \$750.00 to level out several possible trip hazards on the handicap ramp and sidewalk area.

There was a lengthy discussion regarding what exactly was going to be done to level out the hazards. It was also noted that the bids for the handicap ramp replacement were being drawn up and in a few months the situation will be taken care of.

After the lengthy discussion, Councilmember J. Scalamandre moved to table action on the Keller Masonry quote and requested a more descriptive scope of work and asked for a meeting to be held with Keller Masonry and several Councilmembers who are on the Building Committee. Councilmember D. Casole seconded. Motion carried unanimously.

SOLICITOR

Solicitor J. Fareri gave an update on the litigation matters before the Regional Police Commission, noting that the first was admitting Barrett Township to the Pocono Mountain Regional Police and there is a revised amended agreement that is being held up because of the legal matters. He also noted that a motion was made to disqualify the Coolbaugh Township Solicitor and this has not been resolved yet. These matters are on-going and he will keep Borough Council updated.

PERSONS TO BE HEARD

Frank Fratacangeli, 1420 Pocono Boulevard – Owner of the Tobacco Store

Mr. Fratacangeli explained where his business was on Pocono Boulevard noting that he opened the Tobacco Store more than eighteen (18) years ago. He stated that at time Mount Pocono and the downtown was a thriving area that many people, stopped and shopped at the various businesses. He has had the other half of his property vacant for more than a year and half and he has been looking for a tenant. He mentioned that there

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are nine (9) empty stores on his side of Pocono Boulevard and that it is very tough to get a new business to come onto the Boulevard. He also stated that he has found somebody, a tattoo business, who has been in business five and half (5 ½) years. He explained that their business is currently located on SR 196 in Coolbaugh Township and they are interested in moving into his vacant store. However the Borough Ordinances do not permit a tattoo parlor to be in a C-1 District.

There was a lengthy discussion regarding tattoo parlors and where they should go. Councilmember J. Scalamandre reminded Borough Council that several years ago a tattoo parlor wanted to open on the opposite side of Pocono Boulevard, but was stopped due to our current Ordinances.

After a very lengthy discussion, Councilmember D. Casole moved to amend the Borough's Ordinance No. 3 of 2010 to allow tattoo parlors as a permitted use in a C1 district. Vice President K. Davis asked three (3) times if there was a second to the motion, there being none the motion died for a lack of second.

UNFINISHED BUSINESS

2015 Road Rehabilitation Bids

Borough Secretary/ Treasurer L. Noonan noted that on Thursday, May 28, 2015, she opened the bids for the 2015 Road Rehabilitation. Two bids were received: the first from Wayco, Inc., Waymart, PA, in a grand total of \$253,122.03; and, the other from H & K Group, of Skippack, PA in a grand total of \$307,037.00.

Councilmember W. Jabara moved to accept the bid from Wayco, Inc. reducing the amount by \$60,978.95 and bringing the total amount of the bid down to \$192,143.08 by removing the following roads for the bid:

Item 2 Shady Lane	\$ 3,687.14
Item 17 Devonshire Court – Superpave	\$ 4,284.36
Item 18 Devonshire Court – Wearing Course	\$ 6,986.16
Item 21 Pine Hill Road – Superpave	\$17,494.47
Item 22 Pine Hill Road – Wearing Course	\$28,526.82

Councilmember J. Scalamandre seconded. Councilmember W. Jabara noted that the Borough would have to make sure that when the work is done that Wayco, Inc. brings the materials in well tarped trucks and that the paving materials meet the temperature requirements. Motion carried unanimously.

Belmont Avenue Bridge

Councilmember J. Scalamandre discussed the Belmont Avenue Bridge and the need to have it replaced.

Vice President K. Davis stated that this matter was not on tonight's agenda however he will ask the Borough Secretary/ Treasurer to place it on next month's meeting agenda for further discussion.

NEW BUSINESS

Route 940 Bridge Replacement

Borough Council was in receipt of a letter from Paradise Township advising them of a meeting being held at the Paradise Township Municipal Building on Tuesday, June 9, 2015, at 10:30 A.M., to

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discuss PennDOT's Rapid Bridge Replacement Project for the bridge located on SR 940 two (2) miles east of Mount Pocono over the Paradise Creek. This bridge replacement is scheduled to begin in March 2016 and last through October 2016.

Mayor F. Courtright and Vice President K. Davis agreed to attend the meeting.

Deerfield-Oak Park Fence Quotes

Borough Council was in receipt of three (3) quotations for fencing at the Deerfield-Oak Park. The bids were as follows:

- | | |
|--|-------------|
| • Rutkoski Fencing, Inc. from Swoyersville, PA | \$11,300.00 |
| • Mount Pocono Fence from Albrightsville, PA | \$11,200.00 |
| • Lehigh Valley Fence Co., from Bath, PA | \$13,195.00 |

After reviewing the quotes Councilmember J. Scalandre moved to award the bid to the low bidder, Mount Pocono Fence of Albrightsville, PA in the amount of \$11,200.00. Councilmember D. Casole seconded. Motion carried unanimously.

STANDING COMMITTEES

Planning

Councilmember D. Casole stated that she attended the last month's Planning Commission meeting where they reviewed the land development for Hotel M, which is putting a third story on the hotel. The Applicant has a few outstanding items that they are working on. She noted that this land development plan was tabled until their June 17th, meeting.

Also discussed was the Air Pollution Control Ordinance and they gave authorization to the Planning Commission Recording Secretary to contact engineering firms with some numbers that are needed for the proposed Ordinance in regards to the continuous emissions.

Also there was discussion on amending the Borough's Tenant Registration Ordinance in regards to short term/ vacation rentals in the Borough.

Stormwater

Councilmember W. Jabara stated that the Borough Engineer has done a great deal of work and review of the Borough's stormwater issues and has given reports that all Borough Councilmembers have received.

Councilmember W. Jabara moved to send a violation letter to K-Mart outlining the deficiencies that Borough Engineer Donna Alker brought to our attention in a memo and that this violation letter should be sent to the owners of the plaza. Councilmember J. Scalandre seconded. Motion carried unanimously.

Councilmember W. Jabara also discussed the Center Avenue and Summit Drive stormwater noting that work needs to be done at these two (2) problem areas this year.

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Utilities

Councilmember F. O'Boyle stated that the credit card procedure has been approved and they are hoping the proper button or link will be on the Borough's website can be put in place and available to residents in their next billing.

Water

Councilmember D. Casole noted that PAWC thanked the Borough for the 2016 Road Paving Schedule and they will be evaluating the roads that are on the schedule and if work is needed they will try to get that work completed prior to our paving projects.

Councilmember D. Casole also noted that Dave Altmiller advised her that Monroe County is under a drought advisory and because of the drought no fire hydrant flushing is being conducted and it is being delayed until the drought advisory has been lifted.

Streets

Councilmember W. Jabara noted that the street sweeper was back last week and he finished up all the roads that were missed when he was here last month.

Vice President K. Davis noted that last week he attend the Dirt & Gravel Road Seminar and he is aware of a grant opportunity available to the Borough for drainage issues. He explained the grant available is for all roads not just dirt & gravel roads. Vice-President K. Davis requested that a meeting with the Borough Engineer and Mr. Motts from the Monroe County Conservation District be setup within the next week to begin work on applying for the grant money.

Sanitation

Borough Secretary/ Treasurer L. Noonan noted that pick-up was one (1) day delayed last week due to the holiday and she also noted that the next leaf pick-up is not until the fall however for the next leaf pick-up residents must put their leaves out in open garbage cans that can be easily emptied or in the proper leaf composting bags. Leaves in plastic bags will not be accepted.

Buildings

Mayor F. Courtright noted that the Borough's LSA Grant for a new roof was denied.

Budget

No report.

Recreation/ Open Space

Councilmember J. Scalamandre stated that he is working on getting a flagpole out at the Knob. He understands that a pole has been donated; it's just the matter of getting it in the right location. He also discussed the dugouts in the playground behind the Borough building.

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Personnel

Vice President K. Davis noted that the Personnel Committee will be meeting tomorrow afternoon at 2:00 P.M.

Regional Police

Mayor F. Courtright noted that a meeting with Coolbaugh Township and their special legal counsel are moving along with Barrett Township joining the force. They are continuing to look into acquiring property for a shooting range. The property he discussed last month was deemed a poor location so they are now looking for different property.

Regional EMS

Mayor F. Courtright noted that Regional EMS received a LSA Grant for a generator and that there was more good news that Regional EMS will also receive a LSA Grant for a new ambulance which this grant was put applied for by the Monroe County Regional EMS Committee.

COG

It was reported that no meeting was held in the month of May.

Five Points Intersection

Councilmember W. Jabara stated that he is trying to get updates on the two (2) grants that are outstanding that effect the Five Points and he will pass along any updates to Borough Council he receives.

PUBLIC PARTICIPATION

Hildy Franzo, 8 Knob Road, discussed the deterioration of Knox Street, noting with the recent rains it's almost impossible to drive down one side of Knox Street with too many potholes to count.

There being no further business or any further public participation coming before the Board, Councilmember J. Scalamandre moved to adjourn. Councilmember D. Casole seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary