

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 11, 2015
7:00 P.M.**

President J. Finnerty opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President R. Gross; Councilmembers, F. O'Boyle; D. Casole; K. Davis, C. Williams and W. Jabara. Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

Mayor F. Courtright was absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember F. O'Boyle moved to approve the Regular Meeting minutes of January 5, 2015, as presented. Vice President R. Gross seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President J. Finnerty stated that the PSAB Conference is coming up soon and if anyone is interested in attending to please let him know.

Councilmember K. Davis expressed interest.

MAYOR

Borough Secretary/ Treasurer L. Noonan in the absence of Mayor F. Courtright noted that Mayor Courtright was not feeling well this evening however he did want to recognize Borough Councilmember Claudette Williams for winning the Innovator Award given by the African American Network. Councilmember C. Williams received this award at a presentation held last Saturday, February 7th, at the Hughes Library in Stroudsburg.

TREASURER'S REPORT

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 415,510.55
PENN SECURITY GENERAL FUND ACCOUNT	20,692.71
CAPITAL RESERVE ACCOUNT	48,627.33
BANNER BEAUTIFICATION ACCOUNT	2,032.89
STATE LIQUID FUELS	40,516.61
PARK & RECREATION FUND	11,004.90
PLANNING COMMISSION REIMB. FUND	51,925.54
ROAD FUND – GENERAL FUND	96,932.17
STORMWATER FUND	134,689.43
GENERAL FUND RESERVE PLGIT ACCOUNT	41,548.82
SANITATION FUND	28,430.46
ROUTE 940 CORRIDOR FUND	53,675.00
FIVE POINT INTERSECTION FUND	<u>323,849.90</u>
GRAND TOTAL	<u>\$ 1,269,436.31</u>

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Vice President R. Gross moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, February 11, 2015, as presented. Councilmember D. Casole seconded. Councilmember W. Jabara questioned the Gilmore & Associates bill and requested that the expenses for the Wal-Mart lighting review be forwarded to Wal-Mart. Motion carried unanimously.

A motion to transfer \$120,000.00 from the General Fund to the Five Points Funds was made by Councilmember F. O'Boyle and seconded by Vice President R. Gross. Motion carried unanimously.

A motion to transfer \$20,000.00 from the Sanitation Fund to the General Fund was made by Vice President R. Gross and seconded by Councilmember F. O'Boyle. Motion carried unanimously.

A motion to transfer \$3,000.00 from the Stormwater Fund to the General Fund was made by Councilmember W. Jabara and seconded by Councilmember F. O'Boyle. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(shop/ building supplies)	\$ 117.80
American Casualty Services	(workers comp ins)	1,841.22
Association of Mayors	(annual dues)	60.00
Berkheimer Associates	(LST commission)	122.54
Blue Cross of NEPA	(health insurance)	8,491.49
Blue Ridge Cable	(phones/ internet)	338.40
Blue Tarp Financial (Northern Too)	(impact tool edge)	259.00
Boston Mutual	(life/ disability insurance)	234.15
Cyphers Truck Parts	(part for 2006 Pete)	10.34
First National Bank	(vehicle part, office supplies)	239.62
Five Star Equipment	(repair of loader)	4,844.23
G & L Services	(uniforms/ rugs)	376.36
Gilmore & Associates	(engineer)	1,427.95
EM Kutz	(parts)	278.96
Murray's Towing	(F550 repair of hydro hose)	824.92
NAPA Auto parts	(vehicle parts)	131.44
PPL	(electric at bldgs./ lamp posts)	1,154.21
PA American Water	(bldgs.. & fire hydrants)	785.30
PA Assoc. of Munic. Admins.	((annual dues)	140.00
PA One Call	(service)	6.80
PA Paper & Supply	(paper supplies)	195.91
PSAB	(Who's Who Listing)	40.00
PA State Mayor's Assoc.	(annual dues)	60.00
Payrolls Unlimited	(January & YE Reports)	116.00
Pliociniak Oil	(heating oil both buildings)	1,838.93
Pocono Mtns. COG	(annual dues)	200.00
Pocono Mtn. Reg. Police	(mortgage)	3,010.44
Pocono Mtn. reg. Police	(monthly payment)	57,216.66
<i>Pocono Record</i>	(advertising)	165.40
Quill	(office supplies)	142.22
Response Computers	(networking problem)	560.00
Schadler Yesco	(outlets & to repair post lights)	328.57
Schwaab, Inc.	(ink pads for self-inking stampers)	37.74
Service Tire Truck Center	(tires)	2,159.00
Stroudsburg Foto	(photo developing – S. Lansdowne)	34.00
Sunoco (COSTARS)	(gas/ diesel)	2,116.57
United Concordia	(dental insurance)	28.90
US Bank	(copier lease)	317.06
Verizon	(phone)	85.98

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Verizon Wireless	(phones)	\$ 129.61
Wal-Mart	(building supplies)	136.60
Yanora Enterprises	(Backflow Device Inspection/ Testing)	<u>250.00</u>

GRAND TOTAL **\$ 90,854.02**

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 01/07/15)	\$ 6,231.43
Mt Pocono Payroll	(w/e 01/14/15)	5,476.63
Mt Pocono Payroll	(w/e 01/21/15)	5,718.44
Mt Pocono Payroll	(w/e 01/28/15)	<u>7,086.88</u>

GRAND TOTAL **\$ 24,513.38**

BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:

Cargill	(de-icing salt)	\$ 8,484.45
Hanson Aggregates	(anti-skid)	2,579.42
PPL	(traffic signals)	<u>3,670.06</u>

GRAND TOTAL **\$ 14,733.93**

Verdin Clock Planned Maintenance Agreement

Borough Secretary/ Treasurer presented Borough Council with a maintenance agreement for the town clock. It was noted that the cost is \$550.00 and it covers the entire 2015 year.

Vice President R. Gross moved to pay and approve the planned maintenance agreement with Verdin Clock Company for the Borough's town clock at a cost of \$550.00. Councilmember K. Davis seconded. Motion carried unanimously.

Library Real Estate Taxes

Borough Council was in receipt of information regarding a mix up in 2014 Real Estate Taxes, resulting in the Library receiving \$1,972.84 of the Borough's money. The Library suggested that the Borough deduct the amount from the Delinquent taxes the Borough forwards to the Library until the Borough has recouped the \$1,972.84 they are owed.

Vice President R. Gross moved to request that the Library refund the Borough \$1,972.84 at its earliest convenience to keep the books in order. Councilmember D. Casole seconded. Motion carried unanimously.

Real Estate Tax Collector

Borough Secretary/ Treasurer L. Noonan asked Borough Council for permission to advise the Borough Tax Collector to mail and collect the 2015 Real Estate Taxes and also to include the Library, Fire Company and Regional EMS dedicated taxes to the Borough for distribution.

Councilmember F. O'Boyle moved to advise the Borough Tax Collector to collect the 2015 Real Estate Taxes and to mail all to the Borough for distribution. Vice President R. Gross seconded. Motion carried unanimously.

SOLICITOR

Solicitor J. Fareri stated that he had a discussion with Councilmember F. O'Boyle a few weeks ago regarding the sale of the property on Knob Road which resulted in an additional amount of \$250.00 due to the real estate transfer tax.

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Councilmember F. O'Boyle stated that he felt that the motion should be amended to state the correct amount instead of the flat \$25,000.00.

Vice President R. Gross moved to amend the motion to purchase the Knob property from the original motion of \$25,000.00 to the correct amount of \$25,250.00. Councilmember F O'Boyle seconded. Motion carried unanimously.

PERSONS TO BE HEARD

None

UNFINISHED BUSINESS

PARC IGA

Solicitor J. Fareri stated that DCNR, the Commonwealth of Pennsylvania and the Monroe County Commissioners have all approved the Borough withdrawing from Pocono Area Recreation Commission (PARC). However in order to do that the Borough needs to prepare an Ordinance amending the Inter- Governmental Agreement (IGA) authorizing the Borough to leave PARC.

Councilmember F. O'Boyle moved to direct the Solicitor to advertise Ordinance 2 of 2015 Amendment to Intergovernmental Cooperation Agreement (IGA) for PARC allowing the Borough to be removed from PARC. Councilmember K. Davis seconded. Motion carried unanimously.

NEW BUSINESS

Redevelopment Authority of the County of Monroe

Councilmember C. Williams moved to send a letter to the Redevelopment Authority acknowledging receipt of the 2014 Home Program Grant Application process and thanking them for focusing on housing rehabilitation in the Borough of Mount Pocono. Councilmember K. Davis seconded. Motion carried unanimously.

Generator

Councilmember K. Davis stated that he was recently at a Monroe County Commissioner's meeting and learned that the Commissioners have a generator that was put out to bid but received no bidders to purchase said generator. He thought the Borough might be interested in getting this generator and using it at the maintenance garage. It was noted the generator is twenty-eight (28) years old and has three hundred and ninety (390) hours on it. It's a 3-phase 4-switch for indoor use.

In view of all these items and after a lengthy discussion it was agreed that the Borough would not be interested in obtaining this generator as it is just too big and not the type that we need for the maintenance garage.

STANDING COMMITTEES

Planning

Councilmember D. Casole noted that the Planning Commission did not hold a meeting in January as it was cancelled due to inclement weather.

Stormwater

Councilmember W. Jabara stated that he will be looking at the Foxfire basin; the 940 swale; Summit Point flooding; and the other side of Seneca Road. These will be items to be worked on this coming year if possible. He noted that he believes a pipe on Heath Lane has collapsed.

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Utilities

Councilmember F. O'Boyle noted that the Mount Pocono Municipal Authority (MPMA) now has a scanning deposit program with People's Security where they can deposit checks from the computer desktop. He also noted that the MPMA is looking into accepting credit card payments on-line only. He further noted that an advertisement will be going into the newspaper very soon, advising that there will be fifty (50) EDUs available and that they would have to pay a reservation fee – sixty percent (60%) of the EDU fees and have all of their ducks in order and be ready to go on their project. He added that the EDUs available would be thirty (30) residential and twenty (20) commercial.

Water

Councilmember D. Casole stated that she had a conversation with Dave Altmiller with PAWC and noted that they have not yet installed the hydrant but hope to do so as soon as possible once the weather breaks.

Streets

Councilmember W. Jabara noted that they are using a lot of salt and the roads are taking a beating. The road crew is busy pushing back and cutting back snow as much as they can in preparation of future snow.

Councilmember K. Davis reviewed his street report that he made of the subdivisions and the streets for each of those subdivisions.

Sanitation

Borough Secretary/ Treasurer L. Noonan noted that last week garbage was picked up a day behind due to the large snowfall. She also noted that they were on time this week however they did have a few misses that they came back for this week.

Further discussion on a delinquent report received from Kreitzer Sanitation and the problem with Kreitzer Sanitation neglecting to remove the dumpsters at Oak View Condominiums, Knob Crest Senior Home, and the Villas of Pine Hill was also discussed. It was agreed that the Borough Secretary and Solicitor Fareri would review the delinquency report and request that the dumpsters be removed.

Buildings

Borough Secretary/ Treasurer L. Noonan asked for permission to contact Schoonover and Vanderhoof who was the architect for the 1994 renovations of the Borough building. She felt that they can work on the bid specifications to replace the handicap ramp and be prepared to advertise the bids at the April meeting of Borough Council

Councilmember W. Jabara noted that the roof, the water downspouts and the portico also need to be repaired. Councilmember W. Jabara suggested holding off contacting the architect until further review and consider this at the next meeting.

Borough Secretary L. Noonan stated that if the architect was contacted now; the bid specifications would be ready for review at the April meeting. If the specs were found in order, Council could vote to advertise and open at the May meeting for review. Borough Secretary/Treasurer L. Noonan felt it was best to begin work on this project now, rather than wait. She noted that the ramp is in very bad shape and should not be "put on hold". It was agreed that the Borough Secretary/ Treasurer could contact Schoonover and Vanderhoof about the ramp.

Recreation

Councilmember K. Davis stated that there was no meeting however he has been in contact with Mr. Parker a Boy Scout who is willing to work on the concession stand for his Eagle Scout project.

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Personnel

There was nothing to report.

Regional Police

Vice President R. Gross stated that the meeting was held last night and he feels that morale has gone up although Coolbaugh Township is still asking a lot of questions.

President J. Finnerty acknowledged that Vice President Roy Gross is once again Chairman of the Pocono Mountain Regional Police Commission and there was discussion on the Coolbaugh law suit.

Regional EMS

No report.

COG

No report.

Open Space

No meeting.

Five Points Intersection

Councilmember W. Jabara noted that there will be a project this summer on SR 611 in the Borough. We are waiting for a letter of confirmation from PennDOT.

PMEDC

Councilmember W. Jabara stated that he and Councilmember F. O'Boyle met with Pocono Mountain Economic Development Corporation (PMEDC) regarding the proposed traffic light at Pine Hill and SR 611. He also stated that they discussed this and other projects in the Borough.

PUBLIC PARTICIPATION

None

There being no further business or any further public participation coming before the Board, Councilmember D. Casole moved to adjourn at 9:20 P.M. Vice President R. Gross seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary