

**MOUNT POCONO BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
MONDAY, MARCH 3, 2014  
7:00 P.M.**

President J. Finnerty opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President R. Gross; Council Members, D. Casole; F. O'Boyle; K. Davis; C. Williams; and, W. Jabara. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

The Pledge of Allegiance was said by all.

**PRELIMINARY ANNOUNCEMENTS**

None

**APPROVAL OF MINUTES**

Councilmember K. Davis moved to approve the Regular Meeting minutes of February 10, 2014, as presented. Councilmember D. Casole seconded. Vice President R. Gross abstained. Motion carried.

Councilmember K. Davis moved to approve the minutes of the Special Meeting of Wednesday, February 26, 2014, as presented. Councilmember F. O'Boyle seconded. Motion carried with Councilmembers W. Jabara and C. Williams abstaining.

**OFFICERS' REPORTS**

**PRESIDENT**

President J. Finnerty stated that he would like to add Councilmember F. O'Boyle to the Streets Committee and Councilmember W. Jabara to the Buildings Committee.

President J. Finnerty introduced JoAnn Misuraca-Ficco to everyone in attendance. President J. Finnerty explained that Mrs. Misuraca-Ficco was appointed as the Borough's Tax Collector at the Special Meeting held last Wednesday. Mayor F. Courtright swore in newly appointed Tax Collector JoAnn Misuraca-Ficco for the position of Tax Collector. The new Tax Collector stated that her office location will be 32 Sterling Road., Suite 102 and her hours of operation will be Monday through Friday, from 10:00 A.M. to 5:00 P.M. and on Saturday, from 10:00 A.M. to 3:00 P.M.

**MAYOR**

Mayor F. Courtright stated that the Mount Pocono Association is going to be holding a Spring Fest on Saturday, May 10<sup>th</sup> at the Bailey's Rib & Steakhouse on SR 611.

**TREASURER'S REPORT**

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 320,611.75
PENN SECURITY GENERAL FUND ACCOUNT	20,712.71
CAPITAL RESERVE ACCOUNT	48,433.11
BANNER BEAUTIFICATION ACCOUNT	1,957.37
STATE LIQUID FUELS	19,869.17
PARK & RECREATION FUND	10,698.02
PLANNING COMMISSION REIMB. FUND	52,067.68
ROAD FUND – GENERAL FUND	28,932.17
STORMWATER FUND	132,637.58
GENERAL FUND RESERVE PLGIT ACCOUNT	41,382.87
SANITATION FUND	14,705.76

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ROUTE 940 CORRIDOR FUND	\$ 53,875.00
FIVE POINT INTERSECTION FUND	<u>327,058.48</u>

<b>GRAND TOTAL</b>	<b><u>\$ 1,072,941.67</u></b>
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Councilmember W. Jabara moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, March 3, 2014, as presented. Councilmember C. Williams seconded. Motion carried unanimously.

Borough Secretary/ Treasurer L. Noonan also presented Borough Council with Resolution No. 3 of 2014, naming the Borough Secretary/ Treasurer as the Municipal Pension Plan Chief Administrative Officer.

Vice President R. Gross moved to adopt Resolution No. 3 of 2014 naming Borough Secretary/ Treasurer Lori Noonan as Chief Administrative Officer of the Borough's Non-Uniformed Pension Plan. Councilmember F. O'Boyle seconded. Motion carried unanimously.

Borough Secretary/ Treasurer L. Noonan noted that she received word today that the Borough will receive an additional \$8,638.03 in Liquid Fuels Tax monies in the month of April.

There was also discussion regarding a recent publication in the PSAB News in regards to the sign requirements that need to be updated and a plan put in place by June 2014. Borough Secretary/ Treasurer L. Noonan stated that there is a webinar being held by PSAB later this week at no charge to discuss this plan that needs to be adopted. It was agreed that the Borough Secretary/ Treasurer would sign up and participate in the webinar on the traffic signs.

**BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:**

ACE Hardware	(small tools/ supplies)	\$ 214.22
Amerhealth Casualty Services	(workers comp)	2,191.20
Blue Cross of NEPA	(health insurance)	8,867.98
John Bonham Road Supplies	(snow plow parts)	1,997.80
Boston Mutual	(life/ disability insurance)	234.15
M. Burr Keim	(new minute book)	97.00
Community Planning & Mgmt. LLC	(ZO & SALDO Amendments)	80.00
H. Clark Connor	(March retainer PC Solicitor)	500.00
DG Nicholas Co.	(back up lights for truck)	26.86
Delage Landen	(ZO large format copier)	217.00
EM Kutz, Inc.	(strobe light/ solenoid)	126.26
G & K Services	(uniforms/ rug service)	309.56
Gilmore & Associates	(engineering)	1,062.98
Jack Williams Tire & Auto	(F550 tire & studs)	178.99
Glenn Kreckman Co.	(radio installation new truck)	160.00
Lowe's	(shop small tools)	34.18
Monroe County General Fund	(refund of interest earned by Tax Collect)	7.83
Murray's towing	(F-350)	150.00
NAPA Auto parts	(vehicle parts)	52.25
Neopost USA	(postage meter)	80.85
Northern Tool	(LED work lights)	53.42
PPL	(electric)	434.80
PA American Water Co.	(Boro bldg. /maint garage)	108.70
Payrolls Unlimited	(payroll service)	80.00
Plociniak Oil Co.	(heating oil for bldgs. 3 deliveries)	2,505.06
PM Regional police	(mortgage)	3,010.44
Pocono Record	(advertising)	60.40
Pocono Springs	(water – 2 months)	96.80
Quill	(office supplies/ printer cartridges)	237.64

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Response Computers	(service/ Verizon email)	\$ 140.00
Selective Insurance	(insurances)	2,069.00
Sworen's Transmission & Auto Repair	(F-350 rebuild transmission)	2,766.29
Sunoco (COSTARS)	(gas/diesel)	4,335.42
US Bank	(copier)	401.48
Verizon	(phone)	369.24
Verizon Wireless	(cell phones)	121.41
United Concordia	(dental)	362.40
Wal-Mart	(Blue Def – exhaust fuel)	50.76
Warren County Service Center	(repair parts John Deere Snow Thrower)	<u>10.58</u>

**GRAND TOTAL** **\$ 33,802.95**

**BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:**

American Rock Salt Company	(de-icing salt)	\$ 5,396.71
Lehigh Hanson Aggregates	(anti-skid)	1,056.68
PPL	(electric)	<u>178.82</u>

**GRAND TOTAL** **\$ 6,632.21**

**SOLICITOR**

No report.

**PERSONS TO BE HEARD**

None

**UNFINISHED BUSINESS**

**Belmont Avenue Bridge**

Borough Council once again discussed the status of the Belmont Avenue Bridge and that Belmont Avenue is closed to thru traffic. It was agreed that the Borough Secretary/ Treasurer would set up a meeting with the Borough's Engineer and some representative from the Borough Council and Coolbaugh Township to discuss how to move forward in repairing this bridge.

**NEW BUSINESS**

**UGI Proposed Gas Line Update**

Borough Council was in receipt of an email from Joseph V. Civitella, Jr., with McTish, Kunkel & Associates, in regards to the proposed UGI gas line under SR 940. It was explained that this new twelve (12) inch PE gas line installation is being undertaken by UGI Utility as part of a proposed extension from the Pocono Mountain Airport down to SR 314 near the Kalahari property and that UGI has hired McTish, Kunkel & Associates to obtain the required HOP permits for this projects. It was also explained that they are seeking permission to run the proposed gas line over some of the Borough's existing storm sewer pipes which now cross SR 940. Because the pipe would only be two (2) feet below the surface, instead of the three and a half (3.5') feet, the Borough denied their request, asking that the gas line be placed below and under our storm water pipes. It was further noted that the Borough is responsible for the maintenance of the storm water pipe and does not wish to be forced to have to work around the gas line.

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After review of the letter, Councilmember F. O'Boyle authorized the Borough Secretary/ Treasurer to send a letter UGI and PennDOT stating that we deny the request to run their gas lines above the existing storm sewer pipes and that we are sticking and following the directions of PennDOT in regards of the placement of gas installation lines. Councilmember C. Williams seconded. Motion carried unanimously.

**Habitat for Humanity Banner Request**

Borough Council was in receipt of a letter from Monroe County Habitat for Humanity requesting permission to place a banner across SR 611.

Councilmember D. Casole moved to allow Habitat for Humanity to place said banner across SR 611 provided that they provide the Borough with the necessary certificate of insurance and that the dates do not conflict with other banners that are normally placed each year. Councilmember C. Williams seconded. Motion carried unanimously.

**STANDING COMMITTEES**

**Planning**

Councilmember K. Davis noted that there was no meeting last month however they will be holding a work session this Wednesday, March 5<sup>th</sup>.

Councilmember W. Jabara noted that work is progressing with the E-Code.

**Stormwater**

Councilmember W. Jabara noted that we are working on and looking at work that needs to be done on Summit Drive and Center Avenue

**Utilities**

Vice President R. Gross noted that they are working on the approval of the Act 537 Plan.

Councilmember F. O'Boyle noted that there will be a meeting tomorrow with DEP that representatives of the Municipal Authority's engineering firm, RK.R Hess Associates will be attending. He also noted that the Authority is working on obtaining funding with Pennvest and USDA Home.

**Water**

Councilmember W. Jabara noted that the new water representative should meet with PAWC and discuss the hydrant at Burke's Tavern.

**Streets**

Councilmember W. Jabara noted that the roads are taking a beating this winter and that he feels we should look into the chip seal coat of portions of Knob Road, and he has requested that Councilmember K. Davis work on looking into that job being done.

Councilmember K. Davis discussed Knox Street and the deterioration that occurred over the winter, especially from Mr. Bracey transporting snow from his shopping center to his vacant property at the intersection of Knox and Knob Street. He noted that this needs to be addressed with Mr. Bracey.

**Sanitation**

Borough Secretary/ Treasurer L. Noonan noted that she looked into the pickup truck that was unmarked picking up garbage that was reported at the last meeting and it was indeed Kreitzer Sanitation. They found it necessary

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to use a pickup truck in some instances this winter to pick up garbage on certain roads that their heavier truck could not navigate

**Buildings**

Councilmember W. Jabara noted that we had a leak in the conference room and he also requested that the sound system be checked.

**Budget and Finance**

Mayor F. Courtright noted that the committee met and reviewed the report.

Borough Secretary/ Treasurer L. Noonan noted that a report would go out to all of the members via email.

**Recreation**

Councilmember K. Davis noted that there was no meeting.

Park and Recreation Board Member John Scalamandre was present and noted that the next meeting will be held on Tuesday, March 11<sup>th</sup>.

**Personnel**

Borough Secretary/ Treasurer L. Noonan noted that a meeting was held last week and there's a follow up meeting scheduled for later next week.

**Regional Police**

Vice President R. Gross noted that the last meeting was held on February 11<sup>th</sup> and they adopted the contract with the Police Chief. He also noted that the next meeting is scheduled for March 11<sup>th</sup> and he further noted that GPS units have been installed in all of the vehicles now.

**Regional EMS**

Mayor F. Courtright noted that at the meeting last month it was noted that money was tight and that they are still looking at trying to get more memberships. He also noted that the cost for membership per household is \$65 and this is like ambulance insurance and the word needs to get out about this membership to all residents of the Borough.

**COG**

No report

Councilmember K. Davis noted that there was a discussion at the last COG meeting regarding de-icing salt not being available and there was going to be a review of the bids to make sure that this doesn't happen in the future.

**Open Space**

No report

**PARC**

Councilmember K. Davis requested that PARC Member Mike Oser give a report on the last meeting.

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Mr. Oser advised Borough Council that they discussed the Seven Pines Park and that Linder Engineering is working on a sketch plan for that project.

**Five Points Intersection**

Councilmember W. Jabara noted that the PennDOT plans to repave SR 611 from Swiftwater to I-380 this summer.

**PUBLIC PARTICIPATION**

**John Scalamandre, 663 Belmont Avenue**, discussed the fire hydrant needed at Burke's Tavern and he reminded the council that Belmont Avenue was used to relocate all traffic when there was the fire at Burke's a few years ago. All traffic was rerouted onto Belmont Avenue from SR 611.

**Dr. Gregory Pence, Pocono Boulevard**, asked if Borough Council has looked into hiring a snow removal contractor for the sidewalks.

**Alice Makla, Knob Road**, discussed Fairview and that there never used to be sidewalks there and asked if they also to abide by the Snow Removal Ordinance.

There being no further business or any further public participation coming before the Board, Vice President R. Gross moved to adjourn at 8:15 P.M. Councilmember F. O'Boyle seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary