

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

President K. Davis opened the Regular Meeting at 7:00 P.M. with the following members present: Vice President J. Woehrle, Councilmembers: F. O'Boyle; D. Casole; K. Transue; C. Williams; and, M. Oser. Mayor F. Courtright, Solicitor J. Fareri and Borough Secretary/ Treasurer L. Noonan were also present.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

None

APPROVAL OF MINUTES

Councilmember F. O'Boyle moved to approve the Regular Meeting minutes of Monday, August 7, 2017, as presented. Councilmember D. Casole seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President K. Davis stated that he is looking forward to Planet Fitness, Ollie's Odd Lot and the Hibachi Grill opening in the next few weeks at the Mount Pocono Shopping Plaza. He noted that Pet Value has already opened. He discussed the 2017 paving project, noting that Borough Council extended the project through September 8th, however, they are going to need a little extra time.

In view of this, Vice President J. Woehrle moved to extend the paving project deadline to Friday, September 15, 2017. Councilmember F. O'Boyle seconded. Motion carried unanimously.

MAYOR

Mayor F. Courtright thanked the President for recognizing the safety of our emergency and first responders at the beginning of every meeting. He noted the free yard sale scheduled for this weekend, the 8th, 9th and 10th, may be rained out and Borough Council may wish to offer a rain date. He reminded everyone that the Pocono Mountain Regional EMS Pig Roast Fundraiser is this Thursday, September 7th. He also noted that the Harvest Fest is being held on Saturday, September 23rd.

TREASURER'S REPORT

GENERAL FUND CHECKING ACCOUNT	\$ 470,478.93
ESSA MONEY MARKET	17,347.83
PENN SECURITY GENERAL FUND ACCOUNT	2,042.21
CAPITAL RESERVE ACCOUNT	49,167.35
BANNER BEAUTIFICATION ACCOUNT	2,539.63
STATE LIQUID FUELS	65,979.24
PARK & RECREATION FUND	870.03
PLANNING COMMISSION REIMB. FUND	9,730.43
ROAD FUND – GENERAL FUND	100,777.20
STORMWATER FUND	74,816.08
GENERAL FUND RESERVE ACCOUNT	42,010.23

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

SANITATION FUND	\$ 19,708.85
INTERSECTION& SIGNALIZATION FUND	<u>482,490.40</u>
 GRAND TOTAL	 <u>\$1,338,228.41</u>

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(caulk, mouse traps, hose)	\$ 39.84
AMTrust North America	(workers comp)	3,015.00
Blue Ridge Communications	(phones)	417.54
Bill Beekman's Plumbing	(oil burner serviced @ Maint & old PD)	465.00
Boston Mutual	(disability insurance)	253.08
Brown & Brown of Lehigh Valley	(increase in Treasurer's Bond)	25.00
Cintas	(uniform & rug service)	396.00
CPC Signs	(signs & stencil's)	1,095.61
H. Clark Connor	(PC Solicitor)	495.00
Eastern Time, Inc.	(fire alarm monitoring)	310.00
ESSA Bank	(interest only on loan)	552.80
JoAnn Misuraca-Ficco	(supplies)	16.33
FNB Visa	(ACE – Trash can – 29.67, USPS - extra postage 1.55, Harbor Freight - gloves - \$28.17)	 59.39
Highmark Blue Shield	(health insurance)	7,318.99
Russell R. Kresge, Jr.	(Crestwood Drive & Domino's)	924.60
Lowe's	(bldg. supplies & toilet parts)	36.57
NAPA Auto Parts	(disposable gloves, fuse holder, handle)	58.93
Newman, Williams & Mishkin	(1/2 Fareri retainer for 2017)	10,000.00
One Eight Five Media, LLC	(Matt Hensel/website admin)	75.00
PA American Water	(water bills)	706.28
PP & L	(electric)	1,211.25
Payroll Unlimited	(payroll – August)	86.65
Pocono Mountain Regional Police	(September Mortgage Payment)	2,811.27
Pocono Mountain Reg. Police	(3 rd Quarter)	180,279.26
Pocono Mountain Public Library	(RE Taxes & Delinq Taxes)	330.85
Pocono Mtn. Vol. Fire Co.	(RE Taxes & Delinq Taxes)	330.85
Pocono Mountain Regional EMS	(RE Taxes & Delinq Taxes)	165.42
Pocono Record	(advertising)	837.46
RKR Hess Associates	(115 Knob Road Septic Repair)	124.98
Selective Insurance	(workers comp)	2,659.00
ShopRite Supermarkets	(food for 90 th)	384.02
Sunoco	(gas/diesel)	812.78
Tulpehocken Spring Water	(bottled water)	20.00
US Bank	(copier lease)	294.10
United Concordia	(dental insurance)	182.59
Verizon	(phone)	35.12
Verizon Wireless	(cell phones)	143.95
Walmart	(bldg. supplies)	<u>48.66</u>

GRAND TOTAL **\$217,019.17**

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

BILLS TO BE PAID FROM THE STORM WATER FUND:

Fry's Plastic	(pipe & cross pipes, couplers)	<u>\$1,142.14</u>
---------------	--------------------------------	--------------------------

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 08/09/17)	\$ 6,076.99
Mt Pocono Payroll	(w/e 08/16/17)	4,915.87
Mt Pocono Payroll	(w/e 08/23/17)	5,436.10
Mt Pocono Payroll	(w/e 08/30/17)	5,486.86
FP Mailing Solutions	(postage for meter)	<u>200.00</u>
GRAND TOTAL		<u>\$22,115.82</u>

BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:

Lehigh Hanson	(grit for drain pipe)	\$1,047.79
PPL	(traffic signals)	<u>2,523.70</u>

GRAND TOTAL		<u>\$3,571.49</u>
--------------------	--	--------------------------

Councilmember D. Casole moved to pay and approve the bills as outlined in the Treasurer's Report dated Tuesday, September 5, 2017, as presented. Councilmember M. Oser seconded. Motion carried unanimously.

Hadley Construction, Inc. – Roof Repairs

Borough Secretary/ Treasurer L. Noonan noted that Borough Council approved to have the construction quote to repair the mansard or the dental work on the Borough building at a cost of \$24,000.00, however, it was not a correct quote as it did not include the wage quotes. The new revised quote is \$28,441.80.

Vice Chair J. Woehrle moved to accept the updated cost of \$28,441.80. Councilmember C. Williams seconded. Motion carried unanimously.

Pocono Mountain Public Library

Borough Council was in receipt of an email from Ann Shincovich, Director of the Pocono Mountain Public Library advising Borough Council that John Scalamandre has resigned from his position on the Library Board and Borough Council needs to appointment a replacement.

Sunguard Quote

Councilmember F. O'Boyle moved to approve the quote from Sunguard for the thermoplastic lining and striping for the SR 940 intersections a cost of \$12,002.00, and there will be no increase to the quote as this work will be done in the Spring of 2018. Councilmember D. Casole seconded. Motion carried unanimously.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

Power Kunkle

Councilmember M. Oser moved to authorize the Borough Secretary/ Treasurer to work with Pat Rogan of Power Kunkle Associates on insurance quotes for the Borough health insurance plan and the life disability plan. Councilmember D. Casole seconded. Motion carried unanimously.

SOLICITOR

Solicitor J. Fareri stated that he has not yet responded to the Inter-County Paving issue, but he will do so later this week. He also stated that he and Zoning Hearing Board Solicitor R. Maskrey met with Judge Zulick regarding the Chadda Zoning Hearing Board appeal regarding the short-term rental. It has been remanded back to the Zoning Hearing Board and they will take testimony on whether he filed his information in a timely fashion.

Solicitor J. Fareri stated that the Pocono Mountain Regional Police IGA comments were forwarded to the member municipalities and their legal representatives and it is agreed that they will hold a joint conference at Judge Williamson's offices on September 22nd, at 2:30 P.M.

PERSONS TO BE HEARD

Monroe County District Attorney David Christine, was recognized at this time as were members of the Pocono Mountain Police Commission, Mr. Fran DiPiano and Mr. Dave Moyer. Assistant District Attorney Mr. Michael Mancuso was also in attendance.

District Attorney David Christine discussed with Borough Council the recent meeting some of them had with the Pennsylvania State Police regarding the de-regionalizing. He noted he is the longest serving D.A. serving five (5) terms for twenty-nine (29) years as District Attorney and he stated it would not be his recommendation that Borough leave the Pocono Mountain Regional Police and go with the Pennsylvania State Police.

Mayor F. Courtright discussed the mercantile tax and he stated he is looking into a possibility of imposing such a tax. He noted that first and foremost the responsibility is the safety and security of the Borough.

Councilmember C. Williams stated that she is not willing to jeopardize the safety and security of the Borough.

Councilmember F. O'Boyle stated Pennsylvania State Police would not patrol the Borough the way that Regional Police does.

Vice President J. Woehrle stated that financially we cannot afford Pocono Mountain Regional Police.

Councilmember K. Transue stated as a former EMS responder in this county the Pennsylvania State Police do not have the amount of resources to respond to EMS calls and that the State Police is over extended.

Mr. Dave Moyer stated that Borough receives more Police coverage as Regional Police cars always travel through the Borough and are able to respond to serious calls very quickly.

Councilmember M. Oser stated that the State Police would do the same job as the Pocono Mountain Regional Police, just the uniform is different.

Aida Montanez, Ward Avenue, suggested that Pocono Mountain Regional Police bill the municipality where the perpetrator lives/ or resides in an effort to reduce the Borough's costs.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

Solicitor J. Fareri advised Ms. Montanez that cannot be done.

Councilmember D. Casole stated that in 1988 the Borough had their own police force and she felt that our services were better.

President K. Davis stated the Borough will be discussing this further at their work session being held on September 18th.

UNFINISHED BUSINESS

Official Map & Official Map Ordinance Amendments

Councilmember M. Oser moved to adopt the Official Map Ordinance as presented and the map with the inclusion of the Primrose property as Open Space land. Councilmember F. O'Boyle seconded. Motion carried unanimously.

ESSA Regional Police Mortgage Refinance

Vice President J. Woehrle moved to accept the ESSA proposal for the refinancing of the Regional Police mortgage with an interest rate of 2.58%. Councilmember F. O'Boyle seconded. Motion carried unanimously.

Farmer's Market Sign

Councilmember F. O'Boyle stated that the Farmer's Market driver damaged the sign and questioned if they have been billed.

Borough Secretary/ Treasurer L. Noonan stated that they have been billed and paid the same.

NEW BUSINESS

Anti-Skid Bids

Borough Council opened the anti-skid bids The bids received were from:

Edward Sand & Stone	\$18.50/ton delivered
Hanson	\$18.60/ton delivered

Councilmember C. Williams moved accept the bid from Edward Sand & Stone for anti-skid at a cost of \$18.50 per ton delivered. Vice President J. Woehrle seconded. Motion carried unanimously.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

Sanitation Bid Results

JP MASCARO & SONS			COUNTY WASTE	
BID #1 TRASH & RECYCLING P/U inc. Containers & Yard Waste			#1 TRASH & RECYCLING P/U inc. Containers & Yard Waste	
	3 Years			3 Years
Three (3) Year Lump Sum	\$1,149,304.32		Three (3) Year Lump Sum	\$943,675.00
Per Year Breakdown	\$383,101.44		Per Year Breakdown	\$314,558.33
Per User Breakdown/year	\$318.72		Per User Breakdown/year	\$261.70
Per Quarter	\$79.68		Per Quarter	\$65.43
Add'l One (1) Year			Add'l One (1) Year	
2021	\$369,083.04		2021	\$311,558.00
2022	\$407,189.52		2022	\$311,558.00
#1 TRASH & RECYCLING P/U WITHOUT CONTAINERS			#1 TRASH & RECYCLING P/U WITHOUT CONTAINERS	
Three (3) Year Lump Sum	\$1,093,916.16		Three (3) Year Lump Sum	\$843,804.00
Add'l One (1) Year 2021	\$377,620.32		Add'l One (1) Year 2021	\$281,268.00
Add'l One (1) Year 2022	\$281,268.00		Additional One (1) Year 2022	\$281,268.00
#2 INCLUDES ANNUAL CLEANUP WEEKEND			#2 INCLUDES ANNUAL CLEAN UP WEEKEND	
Three (3) Year Lump Sum	\$1,168,776.72		Three (3) Year Lump Sum	\$1,012,675.00
#2 Clean up Weekend w/out Containers			#2 Clean up Weekend w/out Containers	
Three (3) Year Lump Sum	\$1,093,916.16		Three (3) Year Lump Sum	\$921,804.00

Councilmember C. Williams moved to award the Sanitation Bid to County Waste with Option #1 including the containers and yard waste at breakdown of for the three (3) year lump sum of \$943,675.00. Councilmember M. Oser seconded. Motion carried unanimously.

Inter-Municipal Liquor License Public Hearing Request

Councilmember M. Oser moved to schedule a Public Hearing on Monday, October 2, 2017, at 6:30 P.M. Vice President J. Woehrle seconded. Motion carried unanimously.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

Miller-Keystone Blood Drive

Councilmember M. Oser moved to allow Miller-Keystone Blood Center to hold a blood drive in the Borough building on either Monday, October 9th, 23rd, or 30th, as long they provide the proper certificate of insurance. Vice President J. Woehrle seconded. Motion carried unanimously.

Tree Ordinance

Vice President J. Woehrle moved to repeal the Borough's Tree Ordinance # 6 of 2007, Chapter 197 in its entirety and to advertise said repeal. Councilmember K. Transue seconded. Motion went to a roll call vote: Vice President J. Woehrle, "Yes"; Councilmember F. O'Boyle, "No"; Councilmember D. Casole, "No"; Councilmember K. Transue, "Yes"; Councilmember M. Oser, "Yes"; Councilmember C. Williams, "Yes"; and, President K. Davis, "Yes". Motion carried 5-2.

STANDING COMMITTEES

Planning Commission

Councilmember D. Casole gave the following report from the Planning Commission meeting held on Wednesday, August 16, 2017:

Diana Jackowski, Recording Secretary attended a Seminar and shared with everyone an impressive PA BLIGHT LIBRARY Handout covering some of the many various issues Municipalities endure such as: "Blight and its Impact on Communities", "Planning to Prevent and Remediate Blight", Code Enforcement, and "Quality of Life Violation Ticketing Ordinance".

Some of the benefits/questions regarding the Quality-of-Life Ticketing Ordinance were discussed as follows:

- ✚ Enforcement Personnel costs to the Borough issuing violation tickets – (similar to a parking ticket), due immediately having a week to 10 days to pay. If the Homeowner refuses to fix the condition or pay the fine, a citation is issued and the matter lands in Court.
- ✚ The essential goal is to allow for Enforcement without going to Court.
- ✚ Streamline process of punishing violators for ordinance violations.
- ✚ Freeing up both the Magisterial Court System and Municipal Code Officials
- ✚ Revenue from fines reverting back to the Borough.
- ✚ Reduces the deterioration of property values due to the physical appearance of a community, reducing business and tax revenue, and inhibiting economic development.

In the legislative passing of Act 90 of 2010 giving Municipalities more legal power to enforce Property Maintenance Violations; even to the extreme of "conservatorship" essentially giving a Borough authority to correct property violations from repair to tear down.

Attorney H. C. Connor will research the Legal ramifications for the Quality-of-Life Ticketing Ordinance. Mt. Pocono currently has an Appeals Board for the Property Maintenance Ordinance.

It was also brought out into discussion that the Borough of Etna in Allegheny County, (Allentown – operating under Allentown's Solid Waste Education and Enforcement Program SWEEP) was the first program of its type in Pa) and Coal Township in Northumberland County are demonstrating a very positive impact on the general cleanliness of their respective Township Properties by the Ticketing Ordinance.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

Public Works

Vice President J. Woehrle stated that the paving report was given earlier this evening.

Buildings

President J. Woehrle stated that the committee suggests waiting until Spring to upgrade the maintenance garage when more funds may be available. They have contacted Dave McGarry with Schoonover and Vanderhoof to begin working on the plans and bid specifications and to have them ready for review by early next year.

Water

Councilmember D. Casole stated that PAWC has not given her a report.

Parks & Recreation

Councilmember D. Casole gave the following report:

There was no meeting held for the Parks & Recreation Commission due to a lack of a quorum. There are currently only 3 Commission Members left on the Commission.

The Pennsylvania Boro Code indicates that there are to be 5 Members on the Parks & Recreation Commission.

Sanitation

Discussed earlier this evening, however the committee will be holding a meeting.

Budget & Finance

Budget prep will begin soon.

Personnel

Vice President J. Woehrle moved to advertise for a full-time extra maintenance CDL driver. Councilmember C. Williams seconded. Motion carried unanimously.

Regional Police/ EMS

Mayor F. Courtright noted that the Pig Roast will be held this Thursday, September 7th, with a cost of \$75.00 per person.

Pocono Mountain Regional Police

Mayor F. Courtright noted that there were 207 calls, 178 complaints and, 29 accidents. Total number of hours used were 750.

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7:00 P.M.**

COG

Councilmember M. Oser noted that the Census Bureau gave a representation at the last COG meeting.

Public Participation

Councilmember F. O'Boyle questioned if permits were received for the parking area behind former Mayor, Nancy Golowich's home and the recently installed fire escape.

Councilmember C. Williams reminded everyone that the 2018 Economic Summit is this Friday at ESU.

Matt Hensel gave a brief report on the Mount Pocono Municipal Authority, stating that employee, Dan Fisher has received his operator's license. He noted that the bridge loan has been approved.

There being no further business or any further public participation coming before the Board, Councilmember C. Williams moved to adjourn. Councilmember M. Oser seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary